

Minutes

Meeting of the Job Evaluation Committee - November 18, 2021

SUBJECT TO APPROVAL

Present: Vince Dussich, Chairman; Peter Thomas
Debra Milardo, Director of Human Resources; Paula Carabetta, Manager of Human Resources, Jack Drumm, Chief of Police, Austin Hall, Director of Beach, Recreation & Senior Services

Call to Order: The meeting was called to order at 4:01 p.m.

Public Comments: No members of the public were present

New Business: Proposed inclusion into the Classified Plan the job description for a Municipal Agent, Beach, Recreation & Seniors, 25 hours per week, Grade 8, budgeted for hire on January 1, 2022. Mr. Dussich questioned to the position would report to. Director Hall indicated to the Assistant Director of Beach, Recreation and Senior Services. A motion to approve the job description was made by Mr. Thomas, seconded by Chairman Dussich. The motion passed unanimously.

Proposed inclusion into the Classified Plan the job description for Support Services Technician/Police Accreditation Manager, 40 hours per week, Grade 8, budgeted through a department reorganization of the vacant Captain's position. Chairman Dussich questioned the reporting structure. Chief Drumm indicated that the position would report directly to Sgt. Yorke. Chief Drumm indicating he was splitting the role between sworn personnel and civilian personnel. Mr. Thomas asked if the Police Department had any other needs upcoming in FY22-23. Chief Drumm responded that he plans to hire more law enforcement positions. He discussed hiring lateral transfers from other departments and how well it has worked for Madison. Chief Drumm also indicated that due to the Police Accountability Act it is likely that Social Workers will be needed. These types of mandates require funding and the Police Accountability Act will definitely affect the Administrative side of the house. Chairman Dussich asked how many Administrative Assistant's does the Police Department have and Chief Drumm responded with one (1), his Executive Assistant. Most Command staff perform their own administrative tasks. A motion to approve the job description was made by Mr. Thomas, seconded by Chairman Dussich. The motion passed unanimously.

Old Business: None

Other: Director Milardo, who is leaving at the end of December, thanked the members of the Committee for their support over the past seven (7) years.

Adjournment: There being no further discussion a motion to adjourn was made by Peter Thomas, seconded by Chairman Dussich. The motion was approved and the meeting adjourned at 4:29 p.m.