

Special Board of Selectmen

Thursday, October 27, 2022 at 5:30 p.m.

Remotely via Zoom ONLY

Meeting Minutes

5:30 p.m. Special Session

First Selectwoman Lyons called the Special Session of Thursday, October 27, 2022 to order at 5:30 p.m. Also, in attendance: Selectman Goldberg, Selectwoman Kokoruda, Selectman Murphy and Selectman Wilson.

1. Pledge of Allegiance.

First Selectwoman Lyons led the Pledge of Allegiance.

2. Appointments:

a. Janet Peckinpaugh, Planning and Zoning, Regular, Term to Expire 1/1/2023

MOTION BY Selectman Murphy and seconded by Selectman Wilson to appoint Janet Peckinpaugh to Planning and Zoning Commission as a regular with a term to expire 1/1/2023

Discussion: Selectwoman Kokoruda felt strongly that members of Planning and Zoning should not hold the occupation of a realtor and that the Commission has followed this unofficial policy in the past. She noted this is not a personal issue as she has worked with and knows this candidate personally.

VOTE: this motion was approved with four votes in favor and one abstention from Selectwoman Kokoruda

3. Discuss and take action to award a contract for Landscape, Architectural and Engineering Design Services for the Madison Tennis Court Reconstruction Project to Stantec Consulting Services in the amount of \$66,950.00 and to authorize the First Selectwoman to sign all contracts and documents associated with this award; as approved through the ARPA funding approval process; vendor is on the SCRCOG Regional Purchasing Consortium On-Call Engineering Services Vendor List approved by BOS 7/19/21.

MOTION BY Selectwoman Kokoruda and seconded by Selectman Murphy to award a contract for Landscape, Architectural and Engineering Design Services for the Madison Tennis Court Reconstruction Project to Stantec Consulting Services in the amount of \$66,950.00 and to authorize the First Selectwoman to sign all contracts and documents associated with this award; as approved through the ARPA funding approval process; vendor is on the SCRCOG Regional Purchasing Consortium On-Call Engineering Services Vendor List approved by BOS 7/19/21.

VOTE: this motion was passed unanimously.

4. Discuss and take action to approve a Special Appropriation request from Economic Development Commission in an amount not to exceed \$12,000.00 for Light Up Madison Project; pending Board of Finance approval.

MOTION BY Selectman Murphy and seconded by Selectman Wilson to approve a Special Appropriation request from Economic Development Commission in an amount not to exceed \$12,000.00 for Light Up Madison Project; pending Board of Finance approval.

Discussion: the town budgeted \$20,000 for the Light Up Madison project this year. There was only one

response to the RFP which came in higher than anticipated, due to supply chain issues and staffing shortages. The Board discussed the contract and agreed this is a great event that benefits the downtown businesses.

VOTE: this motion was passed unanimously.

5. Discuss and take action to award a contract for Light Up Madison Project to A Gala Affair/Power Posse Productions in an amount not to exceed \$32,000.00 and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

MOTION BY Selectman Murphy and seconded by Selectman Wilson to award a contract for Light Up Madison Project to A Gala Affair/Power Posse Productions in an amount not to exceed \$32,000.00 and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

VOTE: this motion was passed unanimously.

6. Discussion of Town Strategic Plan process.

First Selectwoman Lyons reviewed the purpose of the Strategic Plan, to give town leaders clear policy direction that will guide the preparation of budgets and workplans in the future. A draft plan was submitted in 2019 but there was no official adoption by the Board. Next steps include updating the vision, mission statement, and values to reflect current environment and impact of COVID. The board reviewed the process, timeline and organizational next steps. The Board agreed to start with a smaller, working group including (2) members of the Board of Selectmen, (1) member of Economic Development Commission, Economic Development Director, Town Planner, Finance Director and Director of Operations. First Selectwoman Lyons and Selectman Wilson volunteered. Economic Development Director, Sheri Cote, will reach out to consultants in November and the working group will hold their first meeting in December. They will provide a monthly update to the Board.

7. Citizen comments.

None.

8. Adjournment.

There being no objection the Board adjourned at 6:15 p.m.

Respectfully submitted,

Jaclyn Lehet