



## **Subject to Approval**

Minutes of a Special meeting of the Academy Community Center Advisory Committee on October 13, 2022, 5:30 p.m. Held in person.

**Location:** Town Campus (Hammonasset Room)

**Present:**

Bill Stableford (Chair)  
Joan McPherson (Vice Chair)  
Lisa Nee  
John Lamirande  
Austin Hall  
Beverly Sobran (by Zoom)

**Participating Members of the Public:**

- Kristin Morris

## **ACADEMY COMMUNITY CENTER ADVISORY COMMITTEE**

### **Minutes**

1. Committee Chair Bill Stableford called the meeting to order at 5:33 PM
2. Bill asked if there was any feedback on last minutes, no comments. Bill called for a motion to approve, John Lamirande moved to accept, Lisa Nee seconded, approved by unanimous vote
3. Discussed establishing a controlled access document center for easy access to team documents. Also discussed security of the site and constraints on use.

### **NEW BUSINESS**

1. Discuss interface with Academy CC Building Committee
  - a. The chairs of both committees will stay in regular contact.
  - b. Committees will meet in the future as we develop information to discuss.
  - c. It was suggested that both committees should participate in public meetings on the project.

2. Discuss and approve a mission statement related to the committee's charge
  - a. Lisa proposed a mission statement and feedback was favorable; "To accurately represent to the Academy building committee the needs and wants of the Madison community."
  - b. Will be reviewed again at next meeting and presented for approval.
3. Discuss and approve a promotional phrase for the committee
  - a. Discussed multiple options for a promotional phrase, decided on "Your Community, Your Academy".
  - b. Lisa presented a potential graphic for the project, favorable feedback but some suggestions for improvement. Lisa to distribute a revision for final review and approval.
4. Continue review of potential Academy focus groups in town and out-of-town.
  - a. Added suggestions to the master list of potential user groups. Some follow up actions were assigned.
  - b. Completed review of about half the categories, the remainder to be deferred to next meeting due to time constraints.
5. Discuss means of soliciting information from the public
  - a. Need to post the questionnaire on the town web site.
  - b. Kristin talked about the importance of using social media as an avenue to solicit input from a wider audience and offered to help implement.
  - c. Austin indicated there is a list of residents who provided email addresses and requested that they be kept up to date on the project, so we can reach out to them directly.
  - d. Further discussion on this topic deferred to next meeting due to time constraints.
6. Schedule a tour of the Academy Building
  - a. Done
7. Public comment
  - a. None
8. Bill asked for a motion to adjourn the meeting. Joan made a motion to adjourn, Austin seconded.
9. Meeting was adjourned at 6:45 PM

The next meeting of the Academy Community Center Advisory Committee will be held October 20, 5:30-6:30 PM Hammonasset Room, Town Campus.

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town at 203.245.5602 or by email to [rhinesl@madisonct.org](mailto:rhinesl@madisonct.org) at least five (5) business days prior to the meeting.