

SUBJECT TO APPROVAL

Board of Selectmen
Monday, September 26, 2022 at 7:00 p.m.
Town Campus, Room A and Remote via Zoom
Meeting Minutes

7:00 p.m. Regular Session

First Selectwoman Lyons called the Regular Session of Monday, September 26, 2022 to order at 7:00 p.m. Also, in attendance: Selectman Goldberg, Selectwoman Kokoruda (Zoom), Selectman Murphy and Selectman Wilson.

1. Pledge of Allegiance.
First Selectwoman Lyons led the Pledge of Allegiance.
2. First Selectwoman's Updates.
First Selectwoman Lyons updated the board on the downtown center project and the EV Charger Plan. More information to come.
3. Liaison Reports/Selectmen Comments.
Selectman Goldberg, Academy Community Center Building Committee: Collier's is drafting an RFP for Architect Services. Also, the newly formed Academy Community Center Design Committee will have their first meeting this week.
4. Citizen comments.
Jack Dobson, 318 Horsepond Road: Spoke about the importance/benefits of a 2nd railroad platform in town and suggested a public interest group to campaign. First Selectwoman Lyons noted that town staff has been researching this topic and will have further information at a future meeting.
5. Consent Agenda:

MOVED by Selectman Murphy and seconded by Selectman Wilson to approve the Consent Agenda as follows:

- a. Minutes of September 13, 2022.
- b. Tax Abatements/Refunds.
- c. Resignations:
 - i. Ann Foley, Economic Development Commission.
 - ii. Woodie Weiss, Coastal Resiliency Commission.
 - iii. John Mathieu, Inland Wetlands Agency.
- d. Routine Line Item Transfers for FY 22-23 totaling \$80,099.00; pending Board of Finance approval.
- e. Hiring of Paula Marchese to Administrative Assistant, Madison Youth and Family Services, 35.5 hrs./wk., \$22.47/hr, Salary Grade Step 3, budgeted.
- f. Discuss and take action on setting standard mileage rate at .625 cents per mile for all business miles driven per 7/1/2022 IRS guidelines – effective as of October 1, 2022.

VOTE: this motion was approved unanimously.

MOVED by Selectmen Goldberg and seconded by Selectman Murphy to move items #15 through #18 to #6 through #9.

VOTE: this motion was approved unanimously.

6. Discuss and take action to approve a bid waiver request from Madison Emergency Medical Services to expend funds to purchase a cardiac monitor and accessories. Stryker is the Sole Source Provider on the State Contract #17PSX0200.

MOVED by Selectman Murphy and seconded by Selectman Wilson to approve a bid waiver request from Madison Emergency Medical Services to expend funds to purchase a cardiac monitor and accessories. Stryker is the Sole Source Provider on the State Contract #17PSX0200.

VOTE: this motion was approved unanimously.

7. Discuss and take action to award the contract between the Town of Madison and Stryker for the purchase of a cardiac monitor and accessories in the amount of \$39,989.75; as approved in the Capital Improvement Program.

MOVED by Selectman Murphy and seconded by Selectman Wilson to award the contract between the Town of Madison and Stryker for the purchase of a cardiac monitor and accessories in the amount of \$39,989.75; as approved in the Capital Improvement Program.

VOTE: this motion was approved unanimously.

8. Discuss and take action to approve a bid waiver request from Madison Emergency Medical Services for the purchase of the oxygen fill station system. MES/Shipman's Fire Equipment Co. is the Sole Source Provider on the State Contract.

MOVED by Selectman Murphy and seconded by Selectman Wilson to approve a bid waiver request from Madison Emergency Medical Services for the purchase of the oxygen fill station system. MES/Shipman's Fire Equipment Co. is the Sole Source Provider on the State Contract.

VOTE: this motion was approved unanimously.

9. Discuss and take action to award a contract between the Town of Madison and MES Shipman's Fire Equipment Co. for oxygen fill station system equipment in the amount of \$88,981.55; project funded through American Rescue Plan Act, Round # 2.

MOVED by Selectman Murphy and seconded by Selectman Wilson to award a contract between the Town of Madison and MES Shipman's Fire Equipment Co. for oxygen fill station system equipment in the amount of \$88,981.55; project funded through American Rescue Plan Act, Round # 2.

VOTE: this motion was approved unanimously.

10. Review of Economic Development Initiatives with Economic Development Director Sheri Cote. Sheri Cote, Economic Development Director was present to discuss initiatives over the past year (attached). The board discussed current transportation services/routes in town. S. Cote explained she is in the process of drafting a survey for public input and noted the merger with 9town transit. First Selectwoman Lyons felt they could bring pricing forward within the next few months, it is

ultimately the Board's decision to fund membership.

11. Review timeline and process for completion of Strategic Plan.

Selectwoman Lyons reviewed the timeline and process for completion of Strategic Plan. She worked off a 2019 draft that was submitted to the public for review but did not have official adoption by the Board of Selectmen. Next steps include: updating vision, Mission Statement, and Values to reflect current environment and impact of COVID, re-examine and refine community goals, create an Implementation Plan and timeline to achieve goals, build on and coordinate with other planning initiatives. The POCD is in process, with an expected completion in 2023. The board discussed working groups and membership. They agreed to hold a workshop to get started.

12. Discuss and take action to approve a charge for an Ad-Hoc Affordable Housing Committee.

Selectwoman Lyons presented a revised charge to the board.

MOVED BY Selectman Murphy and seconded by Selectman Goldberg to approve a charge for an Ad-Hoc Affordable Housing Committee.

VOTE: this motion was approved unanimously.

13. Discuss and take action to approve a charge for an Ad-Hoc Town Facilities Committee.

MOVED BY Selectman Murphy and seconded by Selectman Wilson to approve a charge for an Ad-Hoc Town Facilities Committee.

Discussion: Selectwoman Lyons presented a charge for an Ad-Hoc Town Facilities Committee (attached) to the board. The board discussed town buildings and the future/status of the school buildings. The board discussed CIP and asked First Selectwoman Lyons to get further clarity from the Board of Education on their interest in being involved in the Committee.

Board agreed to table to the motion.

14. Discuss and take action to approve a \$3,500.00 payment to SLR International Corporation for Madison Streetscape Estimate from Planning Reserve account; approved at Board of Finance 9/21/22.

MOVED BY Selectman Murphy and seconded by Selectwoman Kokoruda to approve a \$3,500.00 payment to SLR International Corporation for Madison Streetscape Estimate from Planning Reserve account; approved at Board of Finance 9/21/22.

VOTE: this motion was approved unanimously.

15. Discuss and take action to award the Request of Proposal/Qualification for Engineering Services at Polson Middle School to BL Companies in the amount of \$90,000.00, with an alternate cost of \$18,000.00 for well drilling, and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

MOVED BY Selectman Murphy and seconded by Selectman Wilson to award the Request of Proposal/Qualification for Engineering Services at Polson Middle School to BL Companies in the amount of \$90,000.00, with an alternate cost of \$18,000.00 for well drilling, and to authorize

the First Selectwoman to sign all contracts and documents associated with this award.

VOTE: this motion was approved unanimously.

16. Discuss and take action to accept a recommendation from the New Elementary School Building Committee to award the Schematic Design Review in the amount of \$34,673.00 to Gilbane Building Company and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

MOVED BY Selectman Wilson and seconded by Selectman Murphy to accept a recommendation from the New Elementary School Building Committee to award the Schematic Design Review in the amount of \$34,673.00 to Gilbane Building Company and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

VOTE: this motion was approved unanimously.

17. Discuss and take action to accept a recommendation from the New Elementary School Building Committee to award the Construction Manager Services to Gilbane Building Company, for an amount not to exceed a total contract award of \$3,877,468.00 (including the Schematic Design Review), and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

MOVED BY Selectman Murphy and seconded by Selectman Wilson to accept a recommendation from the New Elementary School Building Committee to award the Construction Manager Services to Gilbane Building Company, for an amount not to exceed a total contract award of \$3,877,468.00 (including the Schematic Design Review), and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

VOTE: this motion was approved unanimously.

18. Discuss and take action to award the contract for the Reappraisal and Revaluation of all Real Property (Taxable and Exempt) located within the corporate limits of the Town of Madison, CT, to Vision Government Solutions, in the amount of \$291,000.00, effective for the Grand List of October 1, 2023, and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

MOVED BY Selectman Murphy and seconded by Selectwoman Kokoruda to award the contract for the Reappraisal and Revaluation of all Real Property (Taxable and Exempt) located within the corporate limits of the Town of Madison, CT, to Vision Government Solutions, in the amount of \$291,000.00, effective for the Grand List of October 1, 2023, and to authorize the First Selectwoman to sign all contracts and documents associated with this award.

Discussion: The Town received three proposals for the 2023 Revaluation. The Interview Panel interviewed all three vendors. After lengthy internal discussions, the Interview Panel decided that Vision Government Solutions, Inc. was the first choice. Vision Government Solutions, Inc. has since found cost reductions from the original proposal. The final results are as follows:

Municipal Valuation Services, LLC	\$270,000
Vision Government Solutions, Inc.	\$291,000
Tyler Technologies	\$312,600

The Interview Panel unanimously recommended Vision Government Solutions, Inc. subject to review by the Town Attorney.

The Reval will begin in October and a press release will be sent to residents to notify them. The Board asked for a FAQ Sheet or presentation from Vision be posted on the website for the public to review.

VOTE: this motion was approved unanimously.

19. Discuss and take action to approve a Special Appropriation request from Communications Department in the amount of \$4,488.00 for Repairs at the Communications Tower Facility at Dorset Road; pending Board of Finance approval.

MOVED BY Selectman Wilson and seconded by Selectman Murphy to approve a Special Appropriation request from Communications Department in the amount of \$4,488.00 for Repairs at the Communications Tower Facility at Dorset Road; pending Board of Finance approval.

VOTE: this motion was approved unanimously.

20. Discuss and take action to approve a Special Appropriation request from the Selectmen's Office in the amount of \$7,000.00 for funding a month-to-month rental agreement with Madison Investment Properties for the use of the sandy portion of the Property at 91 West Wharf Road; pending Board of Finance approval.

MOVED BY Selectman Murphy and seconded by Selectman Wilson to approve a Special Appropriation request from the Selectmen's Office in the amount of \$7,000.00 for funding a month-to-month rental agreement with Madison Investment Properties for the use of the sandy portion of the Property at 91 West Wharf Road; pending Board of Finance approval.

VOTE: this motion was approved unanimously.

21. Discuss and take action to approve the call to Special Town Meeting in Town Campus Room A, Monday, October 24, 2022 at 6:30 p.m. for the following items:

- a. Approve a Special Appropriation request of \$138,336.24 from Madison Public Schools to fund additional school security personnel.

MOVED BY Selectman Murphy and seconded by Selectman Wilson take action to approve the call to Special Town Meeting in Town Campus Room A, Monday, October 24, 2022 at 6:30 p.m. for the following items: (a) Approve a Special Appropriation request of \$138,336.24 from Madison Public Schools to fund additional school security personnel.

VOTE: this motion was approved unanimously.

22. Citizen comments.

None.

23. Adjournment.

There being no objection the Board adjourned at 8:40 p.m.

Respectfully submitted,

Jaclyn Lehet