

Special Ad-Hoc Library Expansion Building Committee

Meeting Date: August 29, 2022

Meeting Place: Zoom

Members Present: Henry Griggs, Woodie Weiss, Graham Curtis, Laura Downes, Mark Rolfe.

Others Present: Chip Daniels (Colliers International), Billy Budd, George Noewatne.

Call to Order: The meeting was called to order at 5:32pm.

Public Comment: None.

Approval of Minutes: June 27 minutes and earlier were approved. On the April 25, 2022 minutes it should read Ron discussed the As-Builts.

Change UBS System to UPS System. The July 11, 2022 the address of the library from 880 Boston Post Road to 801 Boston Post Road. Henry motioned to approve all of the minutes with the changes made to them and Woodie seconded. All members present were in favor.

Invoices: Kristen Panzo for \$280.00 (Meeting notes and minutes development - Feb-Jul 2022)

Services Unlimited for \$425.00 (Invoice for cleaning out original library)

COMPSOURCE INC \$3331.98 (UPS System that Woodie paid for on his own and needs to be reimbursed)

Laura motioned to approve the above invoices and Henry seconded. All members present were in favor.

Changes and Change Orders: Chip discussed the gutter issue change order. He mentioned the sidewalk change order. He mentioned that the bike racks are in and they have 4 bike racks and not 2 bike racks.

DRA Punchlist: The bike racks were discussed.

Electrical: Woodie discussed that now that the UPS System has been dealt with they need to update the monitoring system next as a result of the generator rewiring.

He mentioned getting a quote from Powerwise for the monitoring system and installation cost. He submitted a quote from ALC for supplying the boiler and bypass valve. That is a necessity he mentioned and it will allow the geothermal system to take care of all the radiant heat issues and bypass the boiler so it isn't running water through the boiler as it isn't operating. There was a discussion of needing a plumber. He got an estimate from the plumber that the library uses already. There was a discussion about replacing the pipe so it does not short out the boiler. There was a discussion about hiring an electrical contractor to wire the UPS System in and the monitoring equipment. Heat pumps #2 and #3 were discussed.

Motion to approve the update to the monitoring system not to exceed \$1,500 plus freight and the boiler bypass for wiring and programming by ALC not to exceed \$2,966.64. An estimate not to exceed for \$2,000 for the boiler bypass valve installation. An estimate not to exceed for the UPS System of \$2,500.

Motion not to exceed almost \$9,000 plus the cost of freight for all the above items. Laura motioned and Henry seconded. All members present were in favor.

Bollards: Laura mentioned they had the library's electrician out to look at them. The question is how to stabilize them from falling over.

Stairway B: That was the gutter issue that was discussed previously during the change orders.

Other Reports: Laura had a question about the as-builts for the septic. She mentioned that the Building and Grounds Committee is saying they do not have the as-builts for the septic system.

The reason for the question is that they are trying to figure out what to do with 24 Wall Street. The library does not have a clear vision of the usage of that building.

Respectfully Submitted,
Kristen Panzo