

Subject to Approval

Ad-Hoc Library Expansion Building Committee

Meeting Date: Monday, July 27, 2020

Meeting Place: Zoom Meeting

Members Present: Laura Downes, Woodie Weiss, Henry Griggs, George Noewatne, Mark Rolfe, Billy Budd and Graham Curtis.

Others Present: Chip Phillips (Colliers International) and Ronald Paolillo (DRA Architect).

Call to order: Meeting started at 5:30 p.m.

Public Comment: None.

Approval of Minutes: Henry approved the July 13 minutes and George seconded. All members present were in favor.

- A-Team Services for \$1,007.50 (Move out services at 1250 Durham Rd)
- Colliers Project Leaders for \$3,251.00 (Construction phase services-June)
- Colliers Project Leaders for \$424.30 (Monthly commissioning costs-June)
- Connecticut Water for \$585.92 (Fire protection bill to 6-30-20)
- EnvisionWare, Inc. for \$13,357.68 (Approved IT equipment)
- Eversource for \$56.32 (24 Wall St Unit 1-Office-July)
- Eversource for \$47.67 (26 Wall St Apt Front-July)
- Eversource for \$44.24 (26 Wall St Apr Rear-July)
- Eversource for \$6,613.06 (880 Boston Post Rd-July)
- Gesick & Associates for \$950.00 (Final A-2 Survey)
- CDW-G for \$1,184.04 (Budgeted IT equipment-printers)
- Libraries Online, Inc. for \$2,307.80 (It equipment and accessories)
- Libraries Online, Inc. for \$12.43 (IT equipment and accessories)
- SCG for \$359.47 (Natural Gas at 801 BPR-6/11/20-7/13/20)

Invoices: George approved the invoices for a total of \$30,201.43 and Mark seconded. All members present were in favor.

Change Orders: Chip didn't have any change orders to discuss at tonight's meeting.

DRA: Ron said he would be checking this week on the punch list items. He said he is working with GC Signs on some questions about the font and the letter thickness of signage in the library. He sent them all of the exterior signage samples.

FFE: Laura mentioned she received furniture back from the Department of Corrections and she said it came out beautifully. The shelving tops came in. She mentioned moving

a thermostat in the children's room. She mentioned the last couple of weeks getting all the electronics in the library up and running. She said the tours are going good and there is a lot of interest in the library.

Sidewalk: George said he sent the plans over to the commission. Billy said there are a number of things to discuss about the drawings and getting more clarification on things. There was a discussion of the handicapped ramp and if it was staying or being removed from the drawings. The bike racks were discussed. It was mentioned that the sidewalk gets narrow at certain points on the drawing.

Parking Lot: Chip mentioned that the team was having discussions about the counter proposal. There was no formal response given. There was a discussion if they should reject the whole thing or compromise on the pricing of the curb along with the asphalt mix that has to be used and the work that has to be done.

Energy Related: Woodie mentioned having zoom meetings every day at 8:00 a.m. The system is not producing cold enough water to dehumidify properly. Armec's response to questions that were asked was that the system cannot operate any lower than what it is already set at which is 44 degrees. He mentioned some issues with the automated logging system and how it is working. He discussed how the heat pumps are working and the fact that the way they are being controlled was not in the plans that were given to the committee. Laura mentioned to pumps tripping the alarm at the same time. There was a discussion about possible available funds to fix the problem. There was a discussion about temporary monitoring system.

Henry motioned to approve using CSE for the electrician and not to have the work for the monitoring system not exceed \$5,295. Woodie seconded. All members present were in favor. Woodie mentioned that the PV system is waiting for circuit brakes that are being specially made.

Other Reports: None.

Adjournment: The meeting adjourned at 6:30 p.m. Graham motioned and Woodie seconded. All members present were in favor.

Respectfully Submitted,
Kristen Panzo