

Subject to Approval

New Elementary School Building Committee

Monday, July 17, 2023 at 5:30 PM

VIRTUAL MEETING - ZOOM

[SBC Meeting Packets](#)

Public Participation Information:

[Webinar Link](#)

Webinar ID: 893 5929 2196 / Passcode: 138932

Call-in: 1 646 558 8656

MINUTES

VIRTUAL MEETING INFORMATION

REGULAR MEETING

1. Attendance

MEMBERS PRESENT: Chairman Graham Curtis, Woodie Weiss, George Noewatne, Sharon Shoemaker, Amanda Mitchell, Bob Blundon and Tina Szwejkowski

MEMBERS ABSENT: Diana Colcord

OTHERS PRESENT: Chuck Warrington, Owner's Representative Project Manager (OPM) from Colliers Project Leader; William McMinn, Director of Facilities; Jeffrey Wyszynski and Justin Hopkins from Tecton Architect; Nick Conti from Gilbane

2. Call to Order

Chairman Curtis called the meeting to order at 5:30pm.

3. Public comments

None.

4. Approval of minutes: July 3, 2023

Building Committee member Woodie Weiss made the motion to approve the July 20, 2023 minutes as submitted. Seconded by Building Committee member Tina Szwejkowski and unanimously approved.

5. Architect / CM / OPM Update

a. IWWC / PZC Meeting

Justin Hopkins from Tecton gave an update about the regulatory processes. He stated the Inland wetland meeting would continue to the next meeting; the public hearing portion was closed and a draft motion for approval would be reviewed at the agency's next meeting. The Planning and zoning meeting will be on Thursday (7.20.23) and more information will follow after. He further states the project schedule has been reviewed with Colliers and the delayed meetings will not interfere with final completion of construction documents.

b. Phase 1 procurement package at end of July

The early procurement package will be completed by the end of this month. This includes electrical switch gear, generators and other mechanical systems.

Chuck from Colliers noted that the RFPs for third party code review and independent structural review were advertised and issued last week.

6. Review and Approval of Invoice Packet

Building Committee member Sharon Shoemaker made the motion to approve invoice packet dated 07/17/2023 including invoices from Colliers, Gilbane, Munistat, Murtha Cullina, S&P Global, Shipman, Tecton, Town of Madison, and US Bank for a total Approval of \$354,873.68. Seconded by Building Committee member George Noewatne and unanimously approved.

7. Public Comments

None.

REMARKS

None.

ADJOURNMENT

Building Committee member Sharon Shoemaker made the motion to adjourn at 5:48pm; seconded by Building Committee member Woodie Weiss and unanimously approved.