

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, JUNE 22, 2020
7:00 P.M.

MEETING PLACE: ZOOM ONLINE MEETING

BOARD OF SELECTMEN MEETING MINUTES

7:00 p.m. Regular Session

First Selectwoman Lyons called the Regular Session of Monday, June 22, 2020 to order at 7:05 p.m. Also in attendance were Selectman Goldberg, Selectman Murphy and Selectman Wilson.

1. Pledge of Allegiance.
First Selectwoman Lyons led the Pledge of Allegiance.

2. Approval of minutes

MOVED by Selectman Murphy and seconded by Selectman Goldbeg to **APPROVE** the minutes of June 8, 2020.

VOTE: the motion was approved unanimously.

3. First Selectwoman's Updates

First Selectwoman Peggy Lyons provided updates which are attached to this agenda.

4. Liaison Reports / Selectmen Comments

Scott Murphy Library Building Committee (statement attached to end of minutes),
Youth & Family Services (statement attached to the end of these minutes)
Board of Education

Al Goldberg Government Study Committee, Island Ave School Committee

Bruce Wilson Ambulance Association

5. Citizen comments.
None.

6. Update on Town Beach Policies and Public Safety concerns.

First Selectwoman Lyons provided an overview of the Beach pass system update which is also attached to the end of these minutes. Director, Scot Erskine added an overview of the amount of in-person pass sales at the Surf Club building. He also provided an announcement on the drive in movie programming which is starting this Friday, June 26, 2020. The Board also reviewed the state beaches and how traffic there is impacting Madison beaches. First Selectwoman Lyons stated that when the budget was being reviewed in March, the Board of Finance pulled out funding for 7 days per week for gate guards and life guards. At that time, there was no way to anticipate the beach traffic issue as it was unknown when residents would be okay to be in public together. With this in mind, the department is bringing forward a line item transfer this evening to fund the additional two days of gate guards and life guards. Also, First Selectman Lyons has revised her Executive Order to only allow residents on Fridays in addition to Saturday, Sunday and holidays for the end of this current fiscal year.

Additionally, First Selectwoman Lyons stated that the Town had reached out to DEEP to discuss Hammonasset opening more parking during the week and that it didn't seem that the state beach would be allowing greater access. The Board also reviewed policies for visitors who walk into the beaches and public recreation facilities.

7. Discuss and take action to approve a Special Appropriation request from Police Services in the amount of **\$32,478** to fund Special Duty wages.

Chief Drumm stated that this request involves the highway construction work that requires police traffic control. The Police Department then bills the state for the services and the funds received from the state are deposited into the General Fund. From there, the funds are requested to be moved from the General Fund into this Police Services account. Chief Drumm added that the Town has considered many different ways to handle this expense and revenue and that he is open to considering other ways to handle these transactions in the future. Selectman Wilson provided an overview of the rationale behind this funding mechanism.

MOVED by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** a Special Appropriation request from Police Services in the amount of **\$32,478** to fund Special Duty wages.

VOTE: the motion was approved unanimously.

8. Discuss and take action to approve awarding the 1-year contract for the collection of facilities refuse and recycling for Town facilities and containers to Hometown Waste, LLC (Sweitzer Waste Removal).

First Selectwoman Lyons stated that the contract was on the agenda on June 8, 2020 to approve a 5-year rate agreement contract. However, the contract moving forward is for a one-year contract. The Town went out to bid and only received one response and the fees with this contract has increased significantly over the last year's fees. The plan is now to

approve the contract for one year and then to revisit the bid document and bid process for future years.

Mr. Erskine stated that the contract amount increased more than \$20,000 over last year which is attributed to the labor required to remove the debris from the barrels downtown. From Memorial Day to Labor Day these numerous containers are emptied daily and this significantly impacts the cost of labor. In the past the Town has gone out to bid and also received a limited number of responses. The Board reviewed that Guilford has purchased their own trash vehicle and does all removal themselves; this is something that the Town will monitor and consider in the future.

MOVED by Selectman Murphy and seconded by Selectman Goldberg to **APPROVE** awarding the 1-year contract for the collection of facilities refuse and recycling for Town facilities and containers to Hometown Waste, LLC (Sweitzer Waste Removal).

VOTE: the motion was approved unanimously.

9. Discuss and take action to approve accepting a Grant in the amount of \$5,000 from the Erwin C. Bauer Charitable Trust to be used for Habitat Exploration programs

Mr. Erskine provided an overview of the programs that will run with this grant money and also the prior years' funding versus this request. The Board thanked the Bauer Trust for their continued support of the Town's programs.

MOVED by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** accepting a Grant in the amount of \$5,000 from the Erwin C. Bauer Charitable Trust to be used for Habitat Exploration programs.

VOTE: the motion was approved unanimously.

10. Discuss and take action to award the contract for Removal of Brush, Stumps, Logs and Wood from the town's facility on Ridge Road.

Director John Iennaco provided an overview of the bid process which saw 8 responses. The Board reviewed the range of costs for the bids received and Mr. Iennaco confirmed that the recommended contract was with the low bidder.

MOVED by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** awarding the contract for Removal of Brush, Stumps, Logs and Wood from the town's facility on Ridge Road to the low bidder, Running Brook Farms, LLC in the amount of **\$22,500**.

VOTE: the motion was approved unanimously.

11. Discuss and take action to award the contract for Pavement Management Inspection Services to the low bidder, Beta Group, Inc.

The Board reviewed that three bids were received and that Beta Group, Inc. has done the work in the past for the Town. Their price is \$11,500 for this survey work.

MOVED by Selectman Wilson and seconded by Selectman Murphy to **APPROVE** awarding the contract for Pavement Management Inspection Services to the low bidder, Beta Group, Inc.

VOTE: the motion was approved unanimously.

MOVED by Selectman Wilson and seconded by Selectman Goldberg to **OPEN** the agenda for Item 11a Discuss and take action to approve a Resolution renewing the Town's participation in HazWaste Central from July 1, 2020 through June 30, 2023.

VOTE: the motion was approved unanimously.

- 11a. Discuss and take to approve a Resolution renewing the Town's participation in HazWaste Central from July 1, 2020 through June 30, 2023.

MOVED by Selectman Wilson and seconded by Selectman Goldberg to **APPROVE** the Resolution renewing the Town's participation in HazWaste Central from July 1, 2020 through June 30, 2023.

VOTE: the motion was approved unanimously.

12. Discuss and take action to approve Line Item Transfers totaling **\$167,382.03**.

MOVED by Selectman Murphy and seconded by Selectman Goldberg to **APPROVE** Line Item Transfers totaling **\$167,382.03**.

VOTE: the motion was approved unanimously.

13. Appointments / Resignations:

Appoint Christina Cewe to the Board of Police Commissioners for a term to expire January 1, 2022.

MOVED by Selectman Murphy and seconded by Selectman Goldberg to **APPROVE** the Appointment of Christina Cewe to the Board of Police Commissioners for a term to expire January 1, 2022.

VOTE: the motion was approved unanimously.

14. Discuss and Take Action to Declare a Local Civil Preparedness Emergency for an additional 21-day period from July 2nd – July 23rd.

MOVED by Selectman Murphy and seconded by Selectman Goldberg to **APPROVE** the Declaration of a Local Civil Preparedness Emergency for an additional 21-day period from July 2nd – July 23rd.

VOTE: the motion was approved unanimously.

15. Tax Abatements / Refunds.

None.

16. Citizens comments.

None.

17. Adjournment.

There being no objections, First Selectwoman Lyons adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Lauren Rhines
Town Services Coordinator / Risk Manager

Beach & Recreation Update

- **Facilities**
 - Bauer Park – Open. Classroom closed. Garden plots open.
 - Beaches – Open 7 days a week with restrictions and reduced parking.
 - Fields – Fields open to some organized sports group with restrictions.
 - Playgrounds – Open with capacity limitations.
 - Rockland Preserve – Open
 - Salt Meadow – Open. Parking & trash issues related to Hammonasset
 - Tennis Courts – Open
 - Town Gym - TBD
- **Beach Pass Sales – Stickers now required**
 - On-line Sales now available through website
 - In-person Sales at Surf Club Office 7 days a week, 9 am – 5 pm
 - Mail – available
- **Programming**
 - July/August camps open for registration
- **Events**
 - Drive-in Movie at the Surf Club – Launch June 26th. Free event. Lots open 7:45
 - Summer Concert Series - Launching in July

First Selectwoman Update

- Phase 2 Reopening Launched 6/17
 - Hotels/lodging, indoor dining, movies, libraries, personal services, sports & fitness facilities, indoor recreation, museums, etc.
 - Social gatherings for indoor up to 25 people, outdoor up to 100
 - LTRC operating and assisting community with re-opening plans
- Town Operations
 - Town Hall open to the public by appointment only – Revisiting policy with expected public access starting August 1st
 - Reviewing meeting technology policies for Boards & Commissions
- Town Facilities
 - Beaches, Parks, Playgrounds, Tennis Courts - Open
 - Town Gym - Closed to public
 - Senior Center - Closed to public. Possible Fall Opening
 - Memorial Town Hall - Closed to public. Revisiting policy.

2020 Pricing

Resident Season Pass

- 1st Vehicle: \$40
- Additional Vehicles: \$20
- Senior/Veteran: \$10
- Sticker on car

Resident Daily & Guest Pass*

- \$10 per day, per vehicle
- Hanging display tag

Non- Resident Daily Pass *

- M - Th, \$40
- Fri, Sat, Sun & Holidays \$60
- Hanging display tag

** Due to recent Executive Order, Non-resident and Guest Pass sales restricted to Monday - Thursday through July 31st.*

Scott Murphy statement from the EC Scranton Memorial Library:
Dear Library Patrons,

As you know, the current pandemic has affected all of us in many ways. While construction at the Scranton Library was able to continue throughout the spring, our timeline for completion was negatively impacted. While we put the finishing touches on our new and improved library facility we want to share an update with you regarding our reopening plans. The decision about when and how to reopen our library's doors to visitors will be based on careful evaluation by our library administrative staff in concert with our Board of Trustees, advice from public health experts, the physical characteristics of our building, and our staffing levels, as well as guidelines from the State of CT. Our commitment is to only move forward with a reopening once we are confident that we can safeguard the health of our staff and visitors. Here are some of the issues we are working to address in order to make the Scranton Library safe for all:

- Provision of adequate personal protective equipment for library staff and visitors
- Procedures and adequate supplies to disinfect shared surfaces multiple times a day
- Limits on the number of people in the building
- Possible limits on the amount of time visitors spend here
- Adequate physical separation of computer users
- Redesign or suspension of events that bring in large groups
- Redesign or adaptation of places where people interact face-to-face
- Staffing levels necessary to ensure the above guidelines are met

We are anxious to return to the personal services that are the hallmark of our library, but we are now challenged by the need to make significant changes that will alter how we connect you to the reading material and resources you need. Before we are ready to fully reopen, we will continue to help you by e-mail and over the phone. We are also planning new hold pick-up services to commence as soon as possible and expanded virtual programming throughout the summer.

While libraries have the State's permission to open during Phase Two of the reopening plans, we will not open until we have adjusted the environment to ensure the safety of all who pass through our doors.

Please visit our website at www.scrantonlibrary.org for frequent updates. Thank you for your continued support and patience.

Sincerely,
Sunnie Scarpa
Library Director

Scott Murphy statement on Youth & Family Services:

The COVID IMPACT assistance programs continues to be available for any Madison resident who has been financially impacted by COVID. As in the 8 weeks we have run the program we have received 37 applications 30 separate households, and disbursed \$16,300. The program is funded by a large donation from N2N and Guilford Savings Bank. We will continue to run this program until the funding is exhausted, applications available through the Town website or by contacting us. We also have camp scholarship funding available for families that financially qualify.