

## SUBJECT TO APPROVAL

MEETING DATE: WEDNESDAY, JUNE 15, 2022 AT 5:30P.M.  
MEETING PLACE: IN-PERSON- TOWN CAMPUS -HAMMO ROOM  
NEW ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING MINUTES

**MEMBERS PRESENT:** Chairman Graham Curtis, Bob Blundon, Amanda Mitchell, Sharon Shoemaker, Woodie Weiss, George Noewatne, Tina Szwejkowski

**MEMBERS ABSENT:** Diana Colcord

**OTHERS PRESENT:** Bill McMinn, Director of Facilities; Adam Levitus and Charles Warrington, Owner's Representative Project Manager (OPM) from Colliers Project Leader; Seth Klaskin- BOE liaison, Katie Stein – BOF liaison

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Chairman Curtis called the meeting to order at 5:30pm.

**1. Public Comments**

None

**2. Architect formal interview/presentation**

• 5:30 Tecton

The team spoke about their understanding of the project – community, culture and program. They discussed their process for design as well as site considerations and elaborated on traffic flow as that may be a concern. They further discussed site utilities / sanitary options and what that will mean with DEEP (and timeframes for the project). Safety, sustainability and planning concepts for the building were considered. After presenting, building committee members / liaisons asked questions about purchasing material in the current market, working with a CM, safety and the process after the project is completed.

• 6:30 TKSP

After brief introductions, the firm discussed their approach and leadership for the project. They discussed classroom & experience, sustainability & design and ideas about cost – with flexibility being the key. The firm spoke to Madison's architect character and further discussed design – such as layout of the building and program distribution and how the two intertwines. Building committee members / liaisons asked questions about the schedule of DEEP & permit approvals, security & safety and the process after the project is completed.

After the interviews the committee discussed all firms.

**Building Committee member George Neowatne made the motion to recommend the hire of Tecton Architects subject to negotiations. Seconded by Building Committee member Sharon Shoemaker and unanimously approved.**

3. **Public Comments**

None

4. **Remarks**

None

5. **Adjournment**

**Chairman Curtis made the motion to adjourn at 8:26pm; and it was unanimously approved.**

Respectfully submitted,  
Racquel Stubbs