



Town of Madison, CT

Board of Finance

Subject to Approval

Minutes of a regular meeting of the Board of Finance held on June 15, 2022, 7:00 p.m.
via Zoom Online Platform

Present: Cindy Breckheimer, Jean Fitzgerald, Filmore McPherson, Justin Murphy,
and Katie Stein

Also present: First Selectwoman Peggy Lyons; Stacy Nobitz, Finance Director; Kristen
Bartosic, Manager of Budgets and Planning; Lauren Rhines, Town
Services Coordinator/Risk Manager; Bobby Kyttle, Fire Department,

Ms. Fitzgerald called the meeting to order at 7:00 p.m.

REGULAR SESSION

1. Pledge of Allegiance. The Board of Finance stood and recited the Pledge of Allegiance.
2. Approval of minutes – Regular meeting of May 18, 2022.

On motion made by Ms. Stein, and seconded by Ms. Breckheimer, the Board voted
unanimously to approve the minutes of the regular meeting of May 18, 2022 as corrected.
Correction:

Page 4, Item 12, first line, “LoCIP” should be “ARP”

3. Chairman’s comments.

There were no Chairman’s comments.

4. Finance member comments/liaison reports.

Mr. McPherson noted that on the bottom of the agenda, the contact information for
individuals who need assistance to attend a Town meeting is currently incorrect and
should be updated.

Ms. Stein reported that the public forum with the ARP Committee was held last week.
The application process for receiving funds is now open and a form can be obtained on
the Town website.

Ms. Stein noted that the Building Committee for the elementary school interviewed four possible architects for this project. There is a substantial amount of emphasis on engaging with the community, faculty and staff for input. They are looking to select for the architect at the meeting this evening.

5. Report from First Selectman

First Selectwoman Lyons reviewed receipt of a \$200,000 grant for the Academy School project. She also noted that they are in the process of interviewing for architects for this project.

The Town has been approved for a \$2.5 million grant from the Congressional Spending Program, a Federal program which has to still go through the Congressional budget process. The grant is for the downtown Fire House and Emergency Operations facility and the grant funding will be coming to the Board in the future.

In response to a question by Mr. McPherson, First Selectwoman Lyons explained that the \$2.5 million project to upgrade the Madison Hose Company will also include an Operations Center, a training facility and room for equipment.

In response to a question by Mr. Murphy, First Selectwoman Lyons explained that changes made at the Town campus with movement of Beach and Recreation to the Surf Club and their vacated space being now utilized by the Assessor and Registrar of Voters.

6. Citizen Comments

There were no citizen comments.

NEW BUSINESS

7. Discuss and take action to approve a Donation from Neighbor-2-Neighbor in the amount of \$5,000 for camp scholarships.

On motion made by Ms. Stein, and seconded by Mr. McPherson, the Board voted unanimously to approve a donation from Neighbor-2-Neighbor in the amount of \$5000 for camp scholarships

8. Discuss and take action to approve routine Line Item Transfers totaling \$100,136.75 as approved by the Board of Selectmen.

On motion made by Ms. Stein, and seconded by Mr. McPherson, the Board voted unanimously to approve routine Line Item Transfers totaling \$100,136.75 as approved by the Board of Selectmen.

9. Discuss and take action to approve a Special Appropriation request in an amount not to exceed \$49,500 to purchase emergency apparatus for the Madison Hose Company 1, as approved by the Board of Selectmen.

On motion made by Ms. Stein, and seconded by Ms. Breckheimer, the Board voted unanimously to approve the request of Madison Hose Co. No 1 for a Special Appropriation of an amount not to exceed \$49,500 from Undesignated Fund Balance to Account #MH63682V-57350, Purchase Equipment, to purchase emergency apparatus to replace unreliable hydraulic rescue equipment, as approved by the Board of Selectmen.

Bobby Kytte, Chief, Madison Hose Co. No 1, explained that they have been having reliability issues with the current equipment used for extraction of individual from vehicles after accidents. The equipment has failed in the past and the Department has lost confidence in being able to rely it to operate adequately when needed. The new equipment will be battery operated.

10. Review of Financials.

Ms. Nobitz noted that she had provided a fund balance projection to the Board in the financial reports. With the approach of the end of the fiscal year the Finance Department will be watching all accounts closely.

11. Citizen comments.

Gus Horvath noted that he will be back to attending Board meetings and the Board members welcomed him back.

In response to a question by Mr. McPherson, First Selectwoman Lyons noted that the amendment to the Pension Plan will be coming to the Board the end of July and is in line with what the Pension Committee reviewed.

12. Adjourn.

On motion made by Ms. Stein, and seconded by Mr. Murphy, the Board voted unanimously to adjourn the meeting at 7:18 p.m.

Respectfully submitted

Terry Holland-Buckley