

**SUBJECT TO APPROVAL**

MEETING DATE: MONDAY, MAY 18, 2022 AT 5:30P.M.  
MEETING PLACE: IN-PERSON- TOWN CAMPUS -HAMMO ROOM  
NEW ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING MINUTES

**MEMBERS PRESENT:** Chairman Graham Curtis, Bob Blundon, Amanda Mitchell, Sharon Shoemaker, Woodie Weiss, George Noewatne,

**MEMBERS ABSENT:** Diana Colcord, Tina Szwejkowski

**OTHERS PRESENT:** Bill McMinn, Director of Facilities, Charles Warrington and Adam Levitus, Owner’s Representative Project Manager (OPM) from Colliers Project Leader. Galen Cawley- BOE liaison.

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Chairman Curtis called the meeting to order at 5:30pm.

**1. Public Comments**

None

**2. Architect Informal interviews**

**QAM - 5:30pm**

After brief introductions, the firm stated they recently merged with Moser Pilon Architects and the transition was seamless. The firm was asked about sustainability – they note, after the building commission was formed they learned that sustainability would be a key factor for Madison. So, the firm would be working with another energy consulting group. Chairman Curtis asked about their approach to high performance building. The firm states they look at all their projects in that light and their energy consultant will be a guide. The firm was also asked about initial thoughts about the site. In response, they state they would meet with stakeholders to discuss goals to understand the vision for Madison. Additionally, the firm noted that Moser Pilon completed the test fits for the site and with wetland and slope the desire may be to place the building upfront but they will certainly look at various options.

**Kaestle - 6:00pm**

After introductions, the firm was asked about their design approach, design for Madison and their process. The firm replied, design is not first but setting goals, meeting with stakeholders and groups from the community is the first step, then next is the programming phase. The firm was asked about their approach to a high-performance building. The firm states a sustainability consultant would be on the team to discuss goals and standards for the building to design to LEED standards to design an energy system to budget.

**JCJ - 6:30pm**

During introductions, the firm stated they worked on the design for the High School building, and noted the project came under budget. Chairman Curtis asked the firm to discuss their design approach, the firm replied, they are familiar with the culture of Madison, so they will first look to the community to get a better understanding for a design approach. Chairman Curtis states the commission will be looking to pursue a non-carbon building, geothermal and Eversource rebates – he further asked about their experience or

approach. The firm states they are currently working on a geothermal building project and they are very familiar with those topics.

**DRA - 7:00pm**

After brief introductions, it was noted that BVH would be apart of the MEP system design for the building. Chairman Curtis asked about thoughts on a high-performance building, Eversource rebates and geothermal. The firm states they would have a green engineer as a consultant and a sustainability consultant. The firm was also asked about thoughts on design – the firm states wetlands and flood plain would be a challenge but there is an opportunity to create outside learning spaces and develop something great. The firm was asked about their design process, they note it's a process and they would meet with all parties involve for a better understanding, they would also asked questions as the building evolve throughout the process.

**3. Public Comments**

None

**4. Remarks**

During remarks, Chairman Curtis states the idea of this informal interview process was to short list to four firms. After discussions the following motion was made.

**Building Committee member George Noewatne made the motion to shortlist to the following four firms: Tecton Architect, TSKP, JCJ Architecture and Drummey Rosane Anderson (DRA Architects). Seconded by Building Committee member Woodie Weiss and unanimously approved.**

**Building Committee member Woodie Weiss made the motion to appoint Building Committee member George Noewatne to Deputy Chair. Seconded by Building Committee member Bob Blundon and unanimously approved.**

Woodie Weiss gave an overview of the impacts of creating a high-performance building and what it means for the Town of Madison. Mr. Weiss further showed the building management system for the Scranton Memorial Library – showing the geothermal system and the significant cost savings to the Town.

Adam discussed / reviewed the milestone calendar and macro schedules noting changes. The RFP was briefly discussed and would be reviewed further at the next meeting.

**5. Adjournment**

**Chairman Curtis made the motion to adjourn at 8:45pm and it was unanimously approved.**

Respectfully submitted,  
Racquel Stubbs