

## SUBJECT TO APPROVAL

MEETING DATE: MONDAY, MAY 9, 2022 AT 5:30P.M.  
MEETING PLACE: IN-PERSON- TOWN CAMPUS -HAMMO ROOM  
NEW ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING MINUTES

**MEMBERS PRESENT:** Chairman Graham Curtis, Bob Blundon, Amanda Mitchell, Sharon Shoemaker, Woodie Weiss, George Noewatne

**MEMBERS ABSENT:** Tina Szwejkowski, Diana Colcord

**OTHERS PRESENT:** Bill McMinn, Director of Facilities, Charles Warrington and Adam Levitus, Owner's Representative Project Manager (OPM) from Colliers Project Leader

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Chairman Curtis called the meeting to order at 5:36pm.

**1. Public Comments**

None

**2. Property Discussion**

Chairman Curtis states he has reached out to the Madison Land Trust and they have shown interest in preserving the parcel adjacent to Neck River. He further reviewed / discussed issues regarding the septic regulations with DEEP vs. the state Health Code, if the Town is able to separate a piece of land from Green Hill Campus. He further states this would save on overall costs.

**3. Architect Selection**

Chairman Curtis states this is a 3-step process; the second step being informal 20- minute interviews.

After much discussion and review of the 11 requests for qualifications received for the new school on April 21, 2022, the list was narrowed down to 8 firms who were selected for preliminary informal interviews. The firms are Drummey Rosane Anderson (DRA). JCJ Architecture, Kaestle Boos Associates, QA+M Architecture, Svigals & Partners, Tecton Architects, S/L/A/M Collaborative and TSKP Studio – interviews will be conducted over a two-day period; May 16th and May 18th. Colliers Project Leaders will contact the firms.

**4. RFP Discussion**

Mr. Warrington gave a brief overview of the RFP and states a draft will be available by the end of this week.

**5. Approval of May 2, 2022 minutes**

**Building Committee member George Noewatne made the motion to approve the May 2, 2022 minutes as submitted. Seconded by Building Committee member Woodie Weiss and unanimously approved.**

**6. Public Comments**

None.

7. **Remarks**

Selectman Al Goldberg was present at the meeting and stated a BOS liaison has not been assigned as of yet but is being worked on. He asked about the status of the Land Trust possibly acquiring a parcel of land from the new school.

Chairman Curtis states the Education Specifications were being reviewed as the enrollment projection increased from 601 to 640 students. He states the student enrollment number changed after the approval of the project – the projection was made in March 2022.

8. **Adjournment**

Chairman Curtis made the motion to adjourn at 6:20pm and it was unanimously approved.

Respectfully submitted,  
Racquel Stubbs