

Subject to Approval

Academy Community Center Building Committee (Ad Hoc)  
Tuesday, April 25, 2023 at 5:30 PM  
Town Campus, Room A  
Minutes of Regular Meeting

## **VIRTUAL MEETING INFORMATION**

[Join Zoom](#)

Phone: 1-646-558-8656 Webinar ID: 835 9416 0102 Passcode: 916168

## **REGULAR SESSION**

### 1. Attendance

Joe Ballantine, Joan Walker, Al Goldberg, Dave Speerli, AJ Miller, Anne Kelley, Joe Paradiso, John Koplas (Colliers), Tom Arcari (QA+M)

### 2. Pledge of Allegiance

Not done.

### 3. Public comments.

None.

### 4. Approval of minutes: April 10, 2023

Correct spelling of Ann to Anne in Section 4, paragraph 3. Replace "the board" with "the committee" throughout the document. Motion to accept the minutes as amended made by Joan Walker, seconded by Anne Kelley. Motion passes unanimously.

### 5. Chair's comments

Chair Joe Ballantine reports he is in receipt of Eileen Davis' resignation letter that will be forwarded to the Board of Selectmen. He thanks Eileen for her service and contribution to the Academy Building Committee. The Board of Selectmen will begin the process of appointing a new member to the committee.

### 6. Collier's OPM Report

John Koplas reviews the Milestone Schedule with the committee. Chair Joe Ballantine will assume organizing the community center visits that Eileen Davis was organizing. The committee is polled on

their interest and availability in attending these visits. Anne Kelley shares programming brochures she received from the Rocky Hill Community Center.

## 7. QA+M Architect Report

Tom Arcari reports that QA+M continues documenting the building. The 3-D model depicts existing conditions. Target dates of 6/1 for submission of schematic designs and 7/1 for cost and scope projections are planned. Site survey work and septic analysis are underway.

The committee briefly discusses the applicability of Town's Brownfield grant and the possibility of Fuss & O'Neill updating the assessment reports; Colliers will follow up with this.

Tom Arcari outlines how the design process will implement the committee's input. The architects are already incorporating information from the Academy Advisory Committee's survey which addresses amenities and program elements, but not where the programming should take place in the building. Joan Walker reiterates her concern from the last meeting that the 3rd Floor not be predominantly dedicated to MY&FS. Establishing a subcommittee to work with the architects on design review is explored. Dave Speerli requests that the committee be supplied with design drawings that have dimensions/scale on them for reference. Tom Arcari states that the design team is working with an existing space that will largely remain static save for the entrance, lobby, and cafe spaces - all other areas are to be refreshed.

Joan Walker moves that the committee hold a special meeting on 5/2 at 5:30 p.m. at Town Campus and via Zoom where QA+M will present its present concept design and the committee can provide feedback, seconded by Joe Paradiso; this motion passed unanimously.

After 5/2 special meeting QA+M will revise the concept design for the 5/8 committee meeting. Committee members are encouraged to attend the 5/2 meeting, and future meetings, in person.

Selectman Al Goldberg speaks to the importance of the nomenclature used by the committee and looks to architects to supply the committee with the appropriate language to use when labeling/defining/discussing the spaces in the building so as not to confuse the public.

Selection of a construction manager will be added to the Milestone Schedule.

### Sub Committee Discussion

A finance subcommittee has been formed comprised of Joan Walker and Anne Kelley. Joan Walker suggests that once construction begins the finance subcommittee meet monthly; until then the entire committee can review and approve any invoices.

The committee revisits having a design subcommittee and FOIA requirements.

## 8. Liaison Reports

Selectman Al Goldberg states that the Board of Selectmen acknowledges the discipline and work of this committee in moving things forward and listening to the public. He predicts that there will be more public input/comment once the building designs are made available.

## 9. Public comments

None.

## **ADJOURNMENT**

Chair Joe Ballantine requested a motion to adjourn. Joan Walker moves that the meeting be adjourned, seconded by AJ Miller. The motion passed unanimously.