

SUBJECT TO APPROVAL

MEETING DATE: Monday, February 24, 2020

MEETING PLACE: 29 Bradley Road, Senior Center, Madison CT 06443

AD-HOC LIBRARY EXPANSION BUILDING COMMITTEE

MEMBERS PRESENT: Graham Curtis, Henry Griggs, Woodie Weiss, Laura Downes, Billy Budd, George Nowatne and Mark Rolfe (came late).

MEMBERS NOT PRESENT:

OTHERS PRESENT: Chip Phillips (Collier International), Ronald Paolillo (DRA Architects), Nicole Wiles (Library Board of Trustees) and Scot (Dentist next door).

CALL TO ORDER: The committee convened at 5:30 p.m.

PUBLIC COMMENT: None

REVIEW AND TAKE ACTION ON PRIOR MEETING MINUTES:

MOVED: By Henry Griggs and seconded by Woodie Weiss to approve the February 10, 2020 amended meeting minutes to change cheese tables to chees tables.

VOTE: This motion was approved with all six committee members present in favor.

APPROVAL OF INVOICES:

- Colliers International for \$1,921.50 (Commissioning services)
- Gesick & Associates for \$1,350.00 (Additional survey for sidewalk)
- DRA for \$ \$6,570.00 (Construction phase services)
- Kristen Panzo for \$110.00 (January meeting minutes)
- Connecticut Water Company for \$10.03 (Water bill)
- Eversource for \$44.24 (24 Wall Street, unit 1)
- Eversource for \$9.96 (26 Wall Street, front apartment)
- Eversource for \$12.55 (26 Wall Street, rear apartment)
- Eversource for \$2,436.70 (801 Boston Post Road)
- Southern CT Gas for \$1,767.86 (Natural gas at 801 BPR)
- Libraries Online, Inc. for \$1,718.41 (Wireless access points)
- Kenneth Lynch & Sons for \$21,146.00 (Outdoor furniture-advance payment)

MOVED: By Billy Budd and seconded by Woodie Weiss to approve the above invoices to amend to say \$21,146.00 for the outdoor furniture.

VOTE: This motion was approved with all seven committee members present in favor.

CHANGES AND CHANGE ORDERS:

Chip discussed some change orders. Not to exceed \$75,000 for change order.

MOVED: By Woodie Weiss and seconded by Henry Griggs to approve the not to exceed in the amount of \$75,000.00 for change order.

VOTE: This motion was approved with all seven committee members present in favor.

DRA UPDATE:

Ron mentioned a walk-through of the library scheduled for tomorrow afternoon. There was a discussion about the exterior signage and interior signage.

FURNITURE, FIXTURES AND EQUIPMENT:

Billy discussed the pixel art wall display that will be in the library.

Motion to get two samples, one of high resolution and one of medium resolution of the middle panel of the library.

MOVED: By Billy Budd and seconded by Henry Griggs to approve the two samples of the middle panel of the library.

VOTE: This motion was approved with all seven committee members present in favor.

Laura said she got an estimate of how much it would cost to redo two tables and four benches.

Motion to have the two tables and four benches redone for \$2,800.00

MOVED: By Laura Downes and by Billy Budd to approve having the two tables and four benches redone for \$2,800.00

VOTE: This motion was approved with all seven committee members present in favor.

She discussed pricing of the self-checkout machine that will be used in the library.

LANDSCAPING:

Billy discussed the trees that will be planted on the library property. He discussed where other plantings will go surrounding the library.

ENERGY RELATED:

Woodie showed the committee how the energy efficiency can be used on a 30 day period for the library.

OTHER REPORTS:

Chip just mentioned that any visits to the construction site have to be coordinated with Enterprise prior to any visit.

ADJOURNMENT:

There being no objection, the meeting adjourned at 8:03p.m.

MOVED: By Henry Griggs and seconded by Graham Curtis to adjourn the meeting.

VOTE: The motion was approved with all six committee members present in favor.

Respectfully Submitted,
Kristen Panzo