

SUBJECT TO APPROVAL

MEETING DATE: TUESDAY, FEBRUARY 21, 2023, AT 5:30P.M.

MEETING PLACE: ZOOM

NEW ELEMENTARY SCHOOL BUILDING COMMITTEE SPECIAL MEETING MINUTES

MEMBERS PRESENT: Chairman Graham Curtis, Sharon Shoemaker, Woodie Weiss, George Noewatne, Amanda Mitchell, Tina Szwejkowski

MEMBERS ABSENT: Diana Colcord, Bob Blundon

OTHERS PRESENT: Adam Levitus, Owner's Representative Project Manager (OPM) from Colliers Project Leader; William McMinn, Director of Facilities; Justin Hopkins from Tecton Architect

1. Call to Order

Chairman Curtis called the meeting to order at 5:31pm.

2. Public Comments

None.

3. Approval of Minutes: February 6, 2023

Building Committee member Woodie Weiss made the motion to approve the February 6, 2023 minutes as submitted. Seconded by Building Committee member Sharon Shoemaker and unanimously approved.

4. Architect's Update

Justin Hopkins gave an overview of meetings that were previously held – a neighbor's meeting to gain public insights / comments; administrator meeting to review design, site and parking; meeting with town departments to discuss site development in preparation for upcoming inland wetlands and planning & zoning meetings as well as the ACCA board.

5. Construction Manager's Update

None.

6. OPM Update

Adam Levitus states the neighbors meeting had a number of good suggestions / requests that will be taken into consideration as well as inputs from administrators regarding bus / parent drop off. He further states there were concerns about traffic, so a further traffic analyzation might be helpful to understand parent drop offs and to re-examine some of the key intersections. Also, he is working with Gilbane on preliminary estimates for some of the additional changes while mindful of the budget. Lastly, the calendar schedule for the next two months was reviewed.

7. Review and Approval of Invoice Packet

Building Committee member George Noewatne made the motion to approve invoice packet dated 02/21/2023 including an invoice from Colliers for a total Approval of \$8,125.00. Seconded by Woodie Weiss and unanimously approved.

8. Public Comments

None.

9. Remarks

None

10. Adjournment

Building Committee member Sharon Shoemaker made the motion to adjourn at 5:46pm; seconded by Building Committee member Woodie Weiss and unanimously approved.

Respectfully submitted,
Racquel Stubbs