

Ad-Hoc Library Expansion Building Committee

Meeting Date: February 8, 2021

Meeting Place: Zoom Videoconferencing

Members Present: Graham Curtis, Woodie Weiss, Billy Budd, Henry Griggs, George Noewatne, Mark Rolfe and Laura Downes

Others Present: Chip Phillips (Colliers International), Ronald Paolillo (DRA Architect) and Nicole Wiles (Library Board of Trustees).

Meeting called to order at 5:30pm.

Public Comment: None

Approval of Minutes: January 25, 2021 minutes. Laura mentioned to change the O-Pac under FF&E. Mark Approved and Woodie Seconded. All members present were in favor.

Approval of Invoices:

- DRA for \$2,190 (Close-out phase services-October)
- Frontier for \$330 (2nd floor info desk telephone service)
- Kristen Panzo for \$80 (Meeting notes and minutes development-November)
- Kristen Panzo for \$100 (Meeting notes and minutes development-December)
- PSI for \$11,453.75 (PAC stations)

George approved and Mark seconded. All members present were in favor.

Change and Change orders: Chip said there was nothing new to discuss.

DRA Update: Ron mentioned he did send out 3 change orders for the signage. He needs to PCO's that are still outstanding. Waiting to hear feedback for the exterior signage and if the estimate for the signage is correct. There was a discussion about the interior signage, dedication plaque and the book drop. He is still waiting on the closeout for the punch list from Enterprise. There was a discussion about the work that still needs to be finished within the library.

FF&E: Laura mentioned the handicapped parking signs for the parking lot and that the plows keep moving them when the parking lot is plowed. She discussed a leak on the old part of the roof. Billy discussed the pixel art project.

Energy Related: Woodie mentioned heat pump 1 and 2 have been running without any issues. The boiler tripping the alarm has been fixed. He talked about buying a pump from Germany that needs to be installed in the library. A lot of the system is now controlled manually. The modulating values were

discussed along with heat pump 3 and how it is running. He discussed how all 3 heat pumps run together.

Other Reports: None

Executive Session: Billy motioned to go into executive session at 6:35pm and Mark seconded. All members present were in favor. Woodie motioned to end the executive session at 6:58pm and Graham seconded. All members present were in favor.

Adjournment: The meeting ended at 7:00pm. Henry motioned to adjourn and Woodie seconded. All members present were in favor.

Respectfully Submitted,
Kristen Panzo