

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, JANUARY 9, 2023, AT 5:30P.M.

MEETING PLACE: ZOOM

NEW ELEMENTARY SCHOOL BUILDING COMMITTEE REGULAR MEETING
MINUTES

MEMBERS PRESENT: Chairman Graham Curtis, Sharon Shoemaker, Woodie Weiss, George Noewatne

MEMBERS ABSENT: Diana Colcord, Amanda Mitchell, Bob Blundon, Tina Szwejkowski

OTHERS PRESENT: Adam Levitus, Owner's Representative Project Manager (OPM) from Colliers Project Leader; Justin Hopkins and Antonia Ciaverella from Tecton Architect, Nick Conti from Gilbane.

1. Call to Order

Chairman Curtis called the meeting to order at 5:33pm.

2. Public Comments

None.

3. Approval of Minutes: December 28, 2023

Building Committee member Woodie Weiss made the motion to approve the December 28, 2022 minutes as submitted. Seconded by Building Committee member Sharon Shoemaker and unanimously approved.

4. Architect's Update

Justin Hopkins from Tecton gave a brief progress update – he states since the SBC acceptance of the value management and the value engineering considerations the firm has engaged with subcontractors to move forward with design development.

A working group meeting and a public workshop meeting is schedule for next Wednesday, January 18th, to recap the schematic design process and Tuesday, January 24th is the official Schematic Design Review (SDR) meeting with the state.

5. OPM Update

Adam Levitus reviewed the January 2023 calendar – target topics and action items for the month. Included in the SBC packet were the value engineering and value management log as approved by the committee and the unofficial revised project budget as the committee waits on authorization by the Board of Selectmen for an additional 5 million dollars to the construction budget. In addition to the working group meetings, there would be adjacent meetings with various stakeholders to discuss topics such as a site improvements, parking, kitchen, and individual spaces etc. to move the process along.

6. Public Comments

None

7. Remarks

None

8. **Adjournment**

Building Committee member Sharon Shoemaker made the motion to adjourn at 5:45pm; seconded by Building Committee member George Noewatne and unanimously approved.

Respectfully submitted,
Racquel Stubbs