

TOWN OF MADISON
JOB EVALUATION COMMITTEE – Human Resource Department
Special Meeting Agenda
October 21, 2019
1:30 p.m.
Town Campus Conference Room D

1. Call to Order
2. Public Comments
3. Approval of Minutes
 - a. 5/28/19 Meeting
4. New Business
 - a. Approving the job description of Attendant, Senior Center
 - b. Modifying the job description of Executive Assistant/Risk Manager to Coordinator of Town Services/Risk Manager, Grade 11.
 - c. Approving the job description of Public Health Sanitarian I.
 - d. Approving the job description of Public Health Sanitarian II.
5. Old Business
 - a. None
6. Other
7. Adjournment

If you require special accommodations for any meeting, please contact Debra A. Milardo, ADA Coordinator/Director of Human Resources at 203.245.5603 at least five (5) days prior to the scheduled meeting. TTY 203.245.5638