

Presentation of the Capital Improvement Program

By the Capital Improvement Program
Committee

December 17, 2015

Committee Members

Jean Fitzgerald (BOE), Chair

Jessica Bowler (BOE)

Mark Casparino (BOF)

Bennett Pudlin (BOF)

Joan Walker (BOS)

Bruce Wilson (BOS)

Robert Kach (BOE Public)

James Matteson (BOS Public)

Joe Beerbower (BOF Public)

Town Liaisons

Thomas Banisch, First Selectman

Kristen Bartosic, Finance Dept.

Scot Erskine, Director of Beach and Rec

Bill McMinn, Director of Facilities

Stacy Nobitz, Director of Finance

Mike Ott, Director of Public Works, Town Engineer

Lauren Rhines, Executive Assistant to the Board of Selectmen

What Will Be Discussed Tonight

- Committee Charge
- Why the Capital Improvement Program (CIP)
- What the CIP accomplishes
- General criteria for prioritization
- Possible funding sources
- CIP process
- Public input & meeting schedule
- What's missing
- Requested Capital Expenditures
- Look at the CIP website

The Committee Charge

The Committee shall:

- Evaluate and prioritize the requested capital expenditures
- Propose funding plans and the annual funding of capital project funds
- Submit a recommended Capital Improvement Program to the Board of Selectmen and the Board of Finance for review and approval

WHY the Capital Improvement Program (CIP)?

- The model of the CIP:
 - Includes comprehensive overview of Town/School needs
 - Creates mechanism for items that did not fall under existing capital project funds
 - Improves transparency for taxpayers
 - Increases opportunity for public input
 - Minimizes the use of special appropriations that occur outside the normal budget process and do not go to referendum

What CIP Accomplishes

One comprehensive planning document for Madison that creates more transparency and public input on the use of taxpayers' dollars.

CIP includes:

1. All Town and Public Schools capital needs for the next five years
2. An evaluation of how these needs can be funded
3. How it all translates into the Budget Referendum; including Debt Service

General Criteria for Consideration

Requested expenditures are evaluated and prioritized based on the following general criteria:

- Public safety, health and welfare
- Legal, regulatory or contractual requirements
- Preservation and protection of existing assets
- Enhancement of existing assets
- Obsolescence or end of useful life of assets
- Consistency with the Town Strategic Plan and Plan of Conservation and Development
- Promotion of economic development
- Return on investment and cost avoidance

Possible Funding Sources

- Capital project funds
- Grants
- Donations
- Bonds

CIP Process

1. Capital expenditure requests submitted to Director of Finance and preparation of a Draft Capital Improvement Program
2. Draft Capital Improvement Program submitted to Capital Improvement Program Committee
3. CIP Committee review and public meeting
4. Committee's Recommended Capital Improvement Program submitted to Board of Selectmen and Board of Finance
5. BOS reviews and submits its recommended CIP to Board of Finance
6. BOF review, public meeting and final CIP approved
7. Annual capital budget included in budget presented to the voters in May town budget referendum

Need for Public Input

- This public hearing is to allow the taxpayers of Madison a voice in helping the Committee decide what capital expenditures to recommend to the BOS and BOF
- We ask that you stay involved:
 - Check the website for updates
 - Attend CIP Committee meetings and our second public hearing on January 21
 - Provide further comment via e-mail
 - Attend public hearings and budget workshops held by the BOS and BOF
 - Vote in the May budget referendum

Requested Capital Needs by Department
Fiscal Years 2016-2017 through 2020-2021

Fiscal Year

Department	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Total	%
Beach and Recreation	\$ 450,000	\$ 810,000	\$ 1,416,000	\$ 1,045,000	\$ 540,000	\$ 4,261,000	13%
Public Works	1,205,000	760,000	590,000	720,000	615,000	3,890,000	12%
Education	500,696	78,000				578,696	2%
General Government*	1,650,000					1,650,000	5%
Library**	14,000,000					14,000,000	41%
Facilities	281,070	1,226,700	201,300	438,020		2,147,090	6%
Public Safety	1,433,587	620,687	900,687	2,599,930	518,030	6,072,921	18%
Senior Services	60,000					60,000	0.18%
Technology	165,000	135,000	135,000	360,000	335,000	1,130,000	3%
Total Capital Expenditures	\$ 19,745,353	\$ 3,630,387	\$ 3,242,987	\$ 5,162,950	\$ 2,008,030	\$ 33,789,707	100%

* \$1 million from bonding

**\$12million from bonding; \$2million from grants and donations

Requested Capital Expenditures by Funding Source Fiscal Years 2016-2017 through 2020-2021

Fiscal Year

Funding Source	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Total
Capital Project Funds	\$ 4,697,353	\$ 3,622,387	\$ 3,114,987	\$ 5,162,950	\$ 2,008,030	\$ 18,605,707
Grants	1,048,000	8,000	128,000			1,184,000
Donations	1,000,000					1,000,000
General Obligation Bonds	13,000,000					13,000,000
Total Capital Expenditures	\$ 19,745,353	\$ 3,630,387	\$ 3,242,987	\$ 5,162,950	\$ 2,008,030	\$ 33,789,707

What's Missing

- Academy Elementary School
- Board of Education School Facilities Study

Where you can see more information:

Website: <http://madisonct.org/cip/>

Future Meeting Schedule

- Monday, December 28, 2015, 7:30 a.m. – Meeting Room A
- Thursday, January 7, 2016 – 7:30 a.m. – Meeting Room A
- Thursday, January 14, 2016 – 7:30 a.m. – Meeting Room A
- Thursday, January 21, 2016 – 7:30 a.m. – Meeting Room A
- Thursday, January 21, 2016 – 7:30 p.m. – Public Hearing – Polson Auditorium
- Thursday, January 28, 2016 – 7:30 a.m. – Meeting Room A

Recap of the CIP Program

- Includes the capital needs of both the Town of Madison and the Madison Public Schools
- Excellent tool for long term planning
- Includes the Town's five-year capital expenditure plan
- Includes the Town's annual capital budget for the fiscal years ending 2017 through 2021
- Provides more transparency and public input throughout the process

Questions/Comments from the Public

Website: madisonct.org/cip

Email: CIP@madisonct.org