



Town of Madison Employment Application Form

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State Zip Code

Phone: _____ Email Address: _____

Date Available: _____ Desired Salary: \$ _____

Position Applying For: _____

Employment Desired? **Full Time** **Part Time**

Hours of Work (per week) Desired? _____

Are you eligible to work in the United States? Yes No

Have you ever worked for this organization? Yes No

Education

High School: _____ Address: _____

Did you Graduate? Yes No
 Degree: _____

College: _____

Did you Graduate? Yes No
 Degree: _____

Other: _____

Did you Graduate? Yes No
 Degree: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities:

From: _____ To: _____ Reason For Leaving: _____

May we contact your previous supervisor for a reference?

Yes

No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities:

From: _____ To: _____ Reason For Leaving: _____

May we contact your previous supervisor for a reference?

Yes

No

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and that intentional misrepresentations or omissions may be cause for the rejection of my application and that if hired I maybe released from employment.

I understand that the Town of Madison may require me to successfully complete a pre-employment drug and alcohol test as a condition of employment and that continued employment may be based on the successful completion of similar tests.

I understand that the company may as part of the hiring process request an investigative consumer report from a third party entity or agency including information concerning my character, general reputation, personal characteristics, credit records, and mode of living. I may make a written request to the Town of Madison to provide me with additional information regarding the nature and scope of any such report.

I understand that employment with your company is "at will" and nothing in the interview or hiring process, this application, or the Town of Madison's policies are intended to create an employment contract between myself and the company. Employment may be terminated by either party for any reason with or without notice.

Signature: _____ Date: _____

