

# Madison Police Department

9 Campus Drive, Madison CT 06443

(203) 245-2721



## Civilian Complaint Report

Please give this completed document to a Police Supervisor or send it to the Internal Affairs Unit of this agency at the following address or email: Chief Jack Drumm, Madison Police Department, 9 Campus Drive, Madison, Connecticut, 06443. Email: [drummj@madisonct.org](mailto:drummj@madisonct.org)

Date of Incident:	Time of Incident:	Date Reported:	Time Reported:		
Location of Incident:			Case #:		
Complainant's Name:		Complainant's Address (Street, City, State, Zip):			
Complainant's DOB:	Complainant's Home Phone #:	Complainant's Work Phone #:			
Complainant's Cell Phone #:		Complainant's E-mail			
Employer:		Occupation:			
Employer's Address:			Employer's Phone #:		
Name of Person Assisting Complainant:		Address:	Phone #:		
Employee Complained about (if known): (Name or Physical Description, Badge #, Car #, etc.):					
Witness Information (Name, D.O.B., Address, Phone #, etc.)					
Please provide answers to the following questions:			Yes	No	Unsure
1. To your knowledge, was all or any part of the incident complained of video or audio taped by anyone?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are you afraid for your safety, or that of any other person, for any reason as a result of making this complaint?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Has anyone threatened you or otherwise tried to intimidate you in an effort to prevent you from making this complaint?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you able to read, write, and speak the English Language?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. If your answer to Question #4 is "no" or "unsure," have you been provided with adequate language assistance to help you understand and fill out the form?			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>(If you answered "yes" to any of the above questions, please provide detail below)</i>					

**Detail of the Incident: Please provide a full description of the circumstances that prompted your complaint. Attach supporting documentation, as appropriate, including letters, e-mails, photographs, video or audio tapes, etc.:**

(Attach additional pages, if necessary)

I have read, or had read to me, the above and attached complaint and statement consisting of \_\_\_\_ pages. All of the answers are true and accurate to my knowledge. I understand that making a false statement intended to mislead a law enforcement officer in his official function is a violation of Connecticut General Statute 53a-157b and could result in my arrest and being fined and/or imprisoned.

<b>Complainant's Signature:</b>	<b>Date and Time Signed:</b>
On this the ____ day of _____, _____, before me the undersigned officer, personally appeared the complainant whose name is subscribed above and acknowledged that he/she truthfully executed this instrument for the purpose herein contained.	<b>Notary (For Authority See C.G.S. §§ 1-24, 3-94a et seq.):</b>
	<b>Print Rank/Name/ID Number:</b>

Person Receiving the Complaint		
<b>Rank/Name/ID Number:</b>	<b>Date Received:</b>	<b>Time Received:</b>

Method of Contact (Check):  Telephone  In-Person  Mail  E-Mail  Other

<b>Signature of person receiving complaint:</b>	<b>Complaint Control Number:</b>
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