

SUBJECT TO APPROVAL

MEETING DATE: THURSDAY, MARCH 23, 2017
6:00 P.M.

MEETING PLACE: TOWN CAMPUS ROOM A

BOARD OF SELECTMEN MEETING MINUTES

6:00 p.m. Special Session

First Selectman Banisch called the Special Session of Thursday, March 23, 2017 to order at 6:00 p.m. Present were First Selectman Banisch, Selectman Goldberg, Selectman Hale, Selectman Murphy and Selectman Wilson.

Also present were: Board of Finance members, Joseph MacDougald, Mark Casparino, Ron Cozean, Bennet Pudlin, and Jennifer Tung. Director of Human Resources, Debra Milardo; Finance Director, Stacy Nobitz; Kristen Bartosic, Supervisor of Account Management; Bill Lindsay, of Independent Bond & Investment Consultants, LLC.

1. Pledge of Allegiance

First Selectman Banisch led the Pledge of Allegiance.

2. Executive Session

On a motion from Selectman Hale and second from Selectman Wilson, the Board voted unanimously to enter into Executive Session at 6:01 p.m. Invited in were Board of Finance: Joseph MacDougald, Chair, Bennet Pudlin, Mark Casparino, Jennifer Tung and Ron Cozean; Debra Milardo, Director of Human Resources.

a. Settlement Agreement - Ricciuti .

On a motion from Selectman Wilson and second from Selectman Hale the Board voted unanimously to adjourn to Special Session at 6:18 p.m.

3. Discuss and take action to approve a Settlement Agreement in Ricciuti v Madison with **\$20,000** required by the Town.

MOVED by Selectman Hale and seconded by Selectman Murphy to **APPROVE** a Settlement Agreement in Ricciuti v Madison with **\$20,000** required by the Town.

VOTE: This motion was approved unanimously.

4. Presentation on Bonding Projections.

Bill Lindsay, of Independent Bond & Investment Consultants, LLC provided a financial plan for moving forward with the Library project. He stated that the plan provided would mitigate risk for the Town and it would minimize the use of reserve funds. The committee reviewed the Library fundraising goal and the legality of the expectation for the Library to raise a total of \$6million towards the overall \$15million project. Mr. Lindsay confirmed that the financing structure proposed would protect the Town if the project fails and there weren't other capital projects to transfer the funds to. As long as the Town uses the \$9million bonded to build the Library or some other governmental asset, the Town is in compliance with the taxable status designation. Mr. MacDougald reminded the Board that the \$9million has to be used for the Library and not another capital project because of the referendum vote. Also, it was reviewed that there isn't currently another project to transfer the funds to should the Town want to go back to referendum to reallocate funding.

Mr. Lindsay also reviewed the increased interest rates anticipated in year 2 and beyond. He noted that the overall cost for interest is roughly \$100,000 over the 20-year plan period. The budgetary impact to the next fiscal year is \$31,000. The bond note would be issued in June 2017 and would mature in April 2018. It would then be rolled to January 2019 before being permanently financed. Mr. Lindsay also reviewed that per the amortization schedule, the bonds can only be pre-paid during certain years.

Ms. Nobitz also added that in order to decrease the debt service payment in the 2019-2020 year, the Town could set aside a portion of the unassigned fund balance in prior years.

5. Discuss and take action to approve a Special Appropriation request in the amount of **\$500,000** to fund initial pre-construction costs for the Scranton Memorial Library Building Project; to be reimbursed from bond proceeds.

Ms. Nobitz clarified that the cost to the Town is actually \$300,000 which is 60% of the total amount needed.

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** a Special Appropriation request in the amount of **\$300,000** to fund initial pre-construction costs for the Scranton Memorial Library Building Project; to be reimbursed from bond proceeds, pending Board of Finance approval.

VOTE: This motion was approved unanimously.

6. Discuss and take action to call a Special Town Meeting on Tuesday, April 11, 2017 at 7:00 p.m. in Town Campus Room A. The purpose of this meeting is to:
 1. Discuss and take action to approve a Special Appropriation request in the amount of **\$300,000** to fund initial pre-construction costs for the Scranton Memorial Library Building Project; to be reimbursed from bond proceeds..

MOVED by Selectman Hale and seconded by Selectman Murphy to **APPROVE** calling a Special Town Meeting on Tuesday, April 11, 2017 at 7:00 p.m. in Town Campus Room A.

VOTE: This motion was approved unanimously.

7. Citizens comments

None.

8. Adjournment to Special Board of Finance Meeting.

There being no objections, First Selectman Banisch adjourned the meeting at 6:45 p.m.

Respectfully submitted,

Lauren Rhines
Executive Assistant