

Subject to Approval

**WEST BOSTON POST ROAD STUDY COMMITTEE
West Boston Post Road Study Committee Meeting, Monday, Feb. 23, 2015
8 p.m. at Madison Town Campus
Meeting Room D**

MEMBERS present: Chairman Thomas Boyle, John Lind, Susan Cartledge, Carol Snow, Eileen Banisch, and Vice Chairman Eric Berg.

OTHERS present: Town Planner David Anderson.

1. **Call to Order** ~ Chairman Thomas Boyle called the meeting to order at 7:58 p.m.
2. **Property descriptions—all to be complete, and editing remains** ~ They are all complete on a first draft basis, but they are not polished nor consistent with each other, reported Chairman Boyle. Commissioner John Lind will edit the descriptions.
3. **Letter to all property owners with link to descriptions--review** ~ Chairman Boyle had a draft letter he stated he will e-mail out to all of the commissioners; it includes a link to the property descriptions.
4. **Study Report breakdown of duties and due dates** ~ Chairman Boyle would like to get started on this right away. Town Planner David Anderson suggested the commission consider getting funds to hire someone to complete this project. Chairman Boyle stated they have been working on it for the past four years.
5. **Results of contact efforts to no-response property owners** ~ In progress.
6. **Review of updated owner's list—some new owners/contact info** ~ Chairman Boyle stated that he has updated the list.
7. **Review current meeting minutes** ~ None.
8. **Meeting minutes to review (all to be drafted)** ~ 9/8/11, 10/13/11, 11/10/11, 12/8/11, 1/12/12, 2/9/12, 3/8/12.
8. **Other items** ~ None.
9. **Adjournment**

Commissioner Berg made the motion to adjourn at 8:13 p.m.; it was seconded by Commissioner Lind and unanimously approved.

Vote to adjourn at 8:13 p.m. passed, 4-0-0.

IN FAVOR: Chairman Boyle, Commissioners Lind, Berg, and Snow.

OPPOSED: None.

ABSTAINED: None.

Respectfully submitted,
Marlene H. Kennedy, clerk