



**Madison Beach and Recreation Department
Salt Meadow Park Advisory Committee**

**Meeting Notes
February 13, 2017**

Present: Mary Pat Nardino, Al Goldberg, Warren Hartmann, Bill Piggott, Bill McCullough, Alicia Sullivan, Scot Erskine, Mike Ott

Absent: Pat Melady, Joe Walker

Guests: Heather Crawford and Girl Scout Troup 61231

Meeting called to order at 6:05 pm.

1. Motion to approve Minutes of January 9, 2017 made by Bill Piggott, Seconded by Warren Hartmann, Unanimous Approval
2. Girl Scout Troup 61231 made presentation regarding construction and placement of blue bird boxes at Salt Meadow Park:
 - a. Seeking Silver award, 50 hours of work to make community a better place. Propose Building blue bird boxes for Salt Meadow Park.
 - b. Blue bird pops are dwindling. Border of forest or field is best. Need to monitor so that house sparrows don't take over the boxes.
 - c. Along former runway or separating conservation area
 - d. 16 bird boxes, cedar because it's decay resistant. To be placed on pole with predator prevention.
 - e. Suzanna Graedel consulted with them and has been successful with boxes at Bauer.
 - f. Monitor once a week during breeding season early April to July. Put out early in April.

Scot doesn't see any issues.

Motion to approve the project made by Bill McCullough, seconded by Bill Piggott. Unanimous approval.

3. Naming Policy Update
Changes requested by Beach and Recreation Commission to Park Naming Policy. Refer to Beach and Rec for their input.
Motion to approve changes requested by Beach and Recreation Commission made by Warren Hartmann, Bill Piggott seconded, Unanimous approval.

4. Maintenance and Management
Possibility of fund of private money to be used for management? Easy to set up a fund that is specific to the park. Already have for two other parks.
5. CIP and Budget
Planning money for the four projects remains in 2017-2018. Kayak project was pushed out to 2020-2021. Next six weeks or so, final budget will be approved. Town vote in May.
6. Green up Clean up day April 22. 8-12 AM volunteers clean up the park.
7. Cottages on West side of park are encroaching on Town's land. Need to send notices to land owners. Board of Selectman should proceed with this issue.
8. Event – Park Opening – May would be ideal. Need volunteer to plan and orchestrate the event.

Moved to Adjourn made by Warren Hartmann, Seconded Bill Piggott, unanimous approval.
Meeting adjourned at 6:57 pm

Next monthly meeting **March 13, 2017**



Salt Meadow Park Naming Policy

Town of Madison, Connecticut

I. PURPOSE

To establish a uniform policy regarding requests for the naming of the areas, facilities, structures and features of Salt Meadow Park, that are compatible with the purposes of the park, the community interest and will enhance the conservation, education and recreation values of the Park.

II. GENERAL

A. This policy shall establish the guidelines, criteria and process for naming or renaming of areas, facilities, structures and features of Salt Meadow Park.

B. The Board of Selectmen shall have the final authority for naming.

C. Under extraordinary circumstances that would cast a negative image upon the Town, any naming in honor of an individual, family or group may be revoked at the discretion of the Board of Selectmen.

D. The names of individuals or corporations or groups involved in controversial enterprises or activities, such as those that would be detrimental to the mission or image of the Town of Madison should be avoided.

E. The donation of land, facilities, or funds for the acquisition, renovation or maintenance of land or facilities, shall not constitute an obligation by the Town to name the land and/or facility or any portion thereof after an individual, family or organization.

III. NAMING CRITERIA

A. Naming shall begin as early in the development and/or acquisition as possible.

B. Names should be appropriate to the park by reflecting the native wildlife, history, flora, fauna, geographic area, or natural geologic features, when possible.

C. Areas that can be recognized include, but are not limited to: Points of entry, walkways, trails, rooms within any buildings or structures, recreational facilities such as picnic areas, structures such as benches or overlooks, or physical and natural features, such as the coastal forest.

D. Names can be from significant historical events, cultural attributes, a local landmark or for a historical figure.

E. Commemorative names honoring individuals or families should be based on one or more of the following criteria:

- made lasting and significant contributions to the protection of natural or cultural resources of the Park or the Town of Madison;
- made substantial contributions to the betterment of Salt Meadow Park;
- made substantial contributions to the advancement of recreational opportunities for the citizens of the Town of Madison;
- had a positive impact on the lives of Madison's residents; or
- has volunteered for ten (10) or more years of service to the community.

IV. NAMING PROCEDURE

- A. A request shall be submitted in writing to the Salt Meadow Park Advisory Committee;
- B. The applicant shall be able to provide clear evidence that the individual to be honored has made a significant contribution to Salt Meadow Park, natural resource conservation and/or the quality of life in the Madison community.
- C. The request will be reviewed for completeness based upon the naming criteria by the Salt Meadow Park Advisory Committee. All requests will be given the same consideration without regard to the nomination source.
- D. The Salt Meadow Park Advisory Committee shall refer complete applications to the Beach and Recreation Commission for review. Upon receiving comments back from the Beach and Recreation Commission, the Committee shall vote upon the naming designation and forward the matter to the Beach and Recreation Commission for formal consideration.
- E. The Beach and Recreation Commission shall promptly vote upon the request and if positive, will forward the request to the Board of Selectmen for final review and approval.
- F. The request shall then be placed on the next regularly scheduled meeting of the Board of Selectmen for action.

V. SIGNAGE

Upon approval of the Board of Selectman of a naming request, a sign shall be created in conformance with signage standards and plans for Salt Meadow Park.