

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, FEBRUARY 13, 2017
8:00 A.M.

MEETING PLACE: JAMES MADISON ROOM (ROOM A) - TOWN CAMPUS

BOARD OF SELECTMEN MEETING MINUTES

8:00 a.m. Regular Session

First Selectman Banisch called the Regular Session of Monday, February 13, 2017 to order at 8:00 a.m. Present were First Selectman Banisch, Selectman Goldberg, Selectman Hale, Selectman Murphy and Selectman Wilson.

1. Pledge of Allegiance

First Selectman Banisch led the Pledge of Allegiance.

2. Approval of minutes

MOVED by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** the minutes of the Board of Selectmen Meeting held on January 9, 2016.

VOTE: This motion was approved unanimously.

3. First Selectman's Comments:

- a. Reserved for the end of the meeting.

4. Citizen Comments:

None.

OLD BUSINESS

5. Update from Department Heads – Town Engineer.

- a. TOD Grant (Transit Oriented Development)

OPM had advertised the grant program and TOD will be administering the grant. The grant requires a 20% match in municipal funds. This project is for improvements of the Tuxis Walkway and updates to Bradley Road sidewalks. There is a process now for submitting a project overview. The design stage is beginning while the Town waits for approval from TOD of the grant. There is no

anticipated date of completion for the grant funds, but the project should move forward as efficiently as possible. The overall concept plan may not be fully funded, but there is a logical division of the scope of the plan depending on the grant funds received. Mr. Ott also confirmed that the master plan done for the Bradley Road Vision Study also included some parts of this project.

b. Fueling Station Capital Project

The fueling station is complete and seems to be operating well now after some minor glitches. Also, the tank removal project is complete. The fueling station project consisted of installation of 2 above-ground storage tanks. They needed to be operational before the below ground tanks were removed. There was no environmental issue with the removal of the old tanks and the tanks were in almost original condition. An environmental consultant stated that there was no indication that a release of product had occurred. The above ground station came in slightly over budget and the underground tank removal project was below budget.

There are several other (roughly 6) underground storage tanks left in town. The long-term plan for removal was conducted by the Facilities Department.

c. Other projects

Selectman Goldberg asked if there any financial implications for the upcoming budget year from the other projects. Mr. Ott confirmed that the projects in planning / design are or will be part of the CIP, or funded by grants. Mr. Ott also clarified any questions regarding other projects that were moving forward to completion. Selectman Goldberg also questioned if there were other projects that would be important to the Town if funding or planning wasn't an obstacle. Mr. Ott noted that this is the point of the CIP; however, there were probably projects that the townspeople or elected officials would want to see completed as well. The CIP is fairly new, but projects are discussed first based on a "wish list" then they are narrowed down into what is feasible over 5 years. Selectman Wilson stated that the 5-year plan is great, but there should also be a longer timeframe plan. He added that there would be a greater vision for transparency and efficiency if the planning process extended further than 5 years. Selectman Goldberg stated that when the budget cycle is completed then the Selectmen should include an item to review this type of planning on their regular meeting agenda. Selectman Hale stated that the item should be part of a workshop not necessarily a regular meeting and also that someone from CCM could facilitate this type of strategic planning.

NEW BUSINESS

6. Discuss and take action to approve a Proclamation honoring Eagle Scout Frances John Guarascio.

DISCUSSION: Selectman Murphy read aloud the proclamation for the record.

MOVED by Selectman Murphy and seconded by Selectman Hale to **APPROVE** the Proclamation honoring Eagle Scout Frances John Guarascio.

VOTE: This motion was approved unanimously.

7. Discuss and take action on a Proclamation for Green Up, Clean Up Day.

DISCUSSION: Selectman Wilson read aloud the proclamation for the record.

MOVED by Selectman Wilson and seconded by Selectman Hale to **APPROVE** the Proclamation for Green Up, Clean Up Day.

VOTE: This motion was approved unanimously.

- 7a. **MOVED** by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** opening the agenda for item 7a:

Discuss and take action to appoint Travis Gulick to the Fire Pension Board.

VOTE: This motion was approved unanimously.

DISCUSSION: Selectman Goldberg stated that there are three pension boards and the Fire Pension Board includes in its membership a representative from each of the two Fire Departments. This is the replacement for a vacancy from Madison Hose 1.

MOVED by Selectman Goldberg and seconded by Selectman Hale to **APPROVE** appointing Travis Gulick to the Fire Pension Board.

VOTE: This motion was approved unanimously.

8. Discuss and take action to revise the call of the meeting for the February 27, 2017 Public Hearing as follows:

The legal voters of the Town of Madison are hereby warned and notified that the Board of Selectmen will hold a Public Hearing on Monday, February 27, 2017 at 7:15 p.m. Town Campus Room A.

The purpose of this meeting is to hear comment on:

1. The 2017 Small Cities Community Development Program Application process for Concord Meadows Retirement Community.
2. Revising Town Ordinances governing Fire Prevention and Protection, Chapter 8 Articles I and II.

MOVED by First Selectman Banisch and seconded by Selectman Hale to **APPROVE** revising the February 27, 2017 Public Hearing Legal Notice.

VOTE: This motion was approved unanimously.

9. Discuss and take action to approve the hiring of Heather Dineen to the budgeted position of Communication Technician, 40 hours, \$19.89 to start, in accordance with the collective bargaining agreement between the Town of Madison and the United Public Service Employees Union.

MOVED by First Selectman Banisch and seconded by Selectman Wilson to **APPROVE** hiring Heather Dineen to the budgeted position of Communication Technician, 40 hours, \$19.89 to start, in accordance with the collective bargaining agreement between the Town of Madison and the United Public Service Employees Union.

VOTE: This motion was approved unanimously.

10. Discuss and take action to approve a Line Item Transfer request from the Facilities Department in the amount of \$20,000 to aid in maintenance of the street lights.

DISCUSSION: The Board clarified that the transfer is going to cover the streetlight maintenance now that the town is taking ownership of the streetlights. This is a new process and the hope is that the maintenance costs should decrease as the lights are all replaced. The funds are coming from the account set up for utility fees.

MOVED by Selectman Wilson and seconded by Selectman Goldberg to **APPROVE** a Line Item Transfer request from the Facilities Department in the amount of \$20,000 to aid in maintenance of the street lights.

VOTE: This motion was approved unanimously.

11. Discuss and take action to approve a Line Item Transfer request from the Facilities Department in the amount of \$1,500 to cover overtime due to emergency call in repairs, long weekend, holiday hours, etc.

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** a Line Item Transfer request from the Facilities Department in the amount of \$1,500 to cover overtime due to emergency call in repairs, long weekend, holiday hours, etc.

VOTE: This motion was approved unanimously.

12. Discuss and take action to approve a Line Item Transfer request from the Public Works Department in the amount of \$4,000 to cover unexpected expenses for Highway Working Gear to comply with collective bargaining requirements.

MOVED by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** a Line Item Transfer request from the Public Works Department in the amount of \$4,000 to cover unexpected expenses for Highway Working Gear to comply with collective bargaining requirements.

VOTE: This motion was approved unanimously.

13. Discuss and take action to approve a Line Item Transfer request from the Public Works Department in the amount of \$25,000 to cover additional fleet repair expenses.

DISCUSSION: The funds were originally in a recycling account which was overfunded. This equipment repairs account is generally underfunded so the transfer is now required. The recycling account is funded based on information from Guilford. The repairs are for routine maintenance of the fleet and also unplanned repairs.

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** a Line Item Transfer request from the Public Works Department in the amount of \$25,000 to cover additional fleet repair expenses.

VOTE: This motion was approved unanimously.

14. Discuss and take action to approve a Line Item Transfer request from the Public Works Department in the amount of \$6,000 to cover tree removal/pruning requests through June 30, 2017.

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** a Line Item Transfer request from the Public Works Department in the amount of \$6,000 to cover tree removal/pruning requests through June 30, 2017.

VOTE: This motion was approved unanimously.

15. Discuss and take action to approve the resignation of Philip Maniero from the Salt Meadow Park Governance Committee Alternates.

MOVED by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** the resignation of Philip Maniero from the Salt Meadow Park Governance Committee Alternates with thanks from the Board.

VOTE: This motion was approved unanimously.

16. Tax abatements / refunds.

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** tax abatements in the amount of **\$27,207.53**.

VOTE: This motion was approved unanimously.

17. Citizens comments

Joe Beerbower of Woodlawn Avenue stated that the article from the First Selectman in the Source was great for providing clarity and transparency to the taxpayers. He stated that he appreciated this type of information and suggested that the school board should also provide this type of information.

18. Liaison Reports/Selectmen Comments

Bob Hale	BOE (copy attached)
Al Goldberg	Library Referendum
Bruce Wilson	State Budget
Tom Banisch	Academy School Workshops

19. Executive Session

MOVED by Selectman Wilson and seconded by Selectman Hale to **APPROVE** adjourning to Executive Session at 8:44 a.m. Invited in was Debra Milardo, Director of Human Resources.

VOTE: This motion was approved unanimously.

- a. Contract Negotiations

MOVED by Selectman Wilson and seconded by Selectman Hale to **APPROVE** adjourning to Regular Session at 9:40 a.m.

VOTE: This motion was approved unanimously.

20. Adjournment

There being no objections, First Selectman Banisch adjourned the meeting at 9:41 a.m.

Respectfully submitted,

Lauren Rhines
Executive Assistant

Statement from Bob Hale:

At your last meeting, you approved, with out much public discussion, a budget for 2017-2018 of \$56,919,205. A 2.58% increase.

Since approving the budget two significant items impacting both the revenue and expenditures components of the budget have occurred.

On the revenue side, the high probability of zero dollars from the ECS grant program. This is a net reduction of \$300,000 for the 2017-2018 budget.

On the expenditures side, the possibility of the State shifting one third of the Teachers' Retirement costs to local districts. Based on a retiring teacher's salary of \$70,000 (a conservative number) the yearly retirement compensation would be \$52,500. One third of that compensation is \$17,498.25. If Madison has 100 (again a conservative number) retired teachers, the exposure to Madison would be \$1,747,825. I want to emphasize these numbers are only my estimates and are not based on actual data. These are only my reasonable assumptions.

On the revenue side, I think this is a done deal. On the expenditure side I believe this is a possibility.