

ADVISORY COMMITTEE ON COMMUNITY APPEARANCE
Regular Meeting ~ November 9, 2016
Minutes

The regular meeting of the Advisory Committee on Community Appearance (ACCA) was held on Tuesday, November 9, 2016, in Meeting Room A at the Madison Town Campus, with Matt Williams presiding.

Members present: M. Williams, R. Zollshan, J. Cunningham, P. Clement.

Members absent: Chair E. Ardolino, F. Murphy.

Others present: J. De Laura (Zoning Enforcement Officer), Patricia Babey, Catherine Boeth, Alicia Simones, Michael Barnes.

Vice-Chair M. Williams called the meeting to order at approximately 5:00 p.m.

1-4. The following pages contain the recommendations for the applications presented.

5. Approval of Minutes:

- October 11, 2016

The minutes were reviewed and no amendments were made.

Motion: By J. Cunningham, seconded by P. Clement, to approve the minutes of October 13, 2016 as submitted. All other members present voted in favor. Motion carried.

10. Adjournment:

Motion: By R. Zollshan, seconded by J. Cunningham, to adjourn at 6:00 pm. All members present voted in favor. Motion carried.

Respectfully submitted,
Shauna Dowd

ACCA RECOMMENDATION

ACCA MEETING DATE: NOVEMBER 9, 2016

Application: TS-123. 85 Wall Street. Life Design Hypnosis, LLC. Temporary sign.

Applicant: Patricia Babey.

Members present: M. Williams, R. Zollshan, J. Cunningham, P. Clement.

Action:

- Design recommended for approval as presented.**
- Design recommended for approval with modifications.
- Further design review recommended.
- Design recommended for denial

Discussion:

Patricia Babey presented application TS-123, which seeks design approval for a temporary black and white A-frame sign for her business, Life Design Hypnosis.

Moved: By R. Zollshan, seconded by P. Clement, to accept application TS-123 as presented. All members present voted in favor. Motion carried.

ACCA RECOMMENDATION

ACCA MEETING DATE: NOVEMBER 9, 2016

Application: 268 Boston Post Road. Shoreline Stitchery. Permanent sign change.

Applicant: Catherine Boeth.

Members present: M. Williams, R. Zollshan, J. Cunningham, P. Clement.

Action:

- Design recommended for approval as presented.**
- Design recommended for approval with modifications.
- Further design review recommended.
- Design recommended for denial

Discussion:

Catherine Boeth presented the application for a permanent sign change on the building at 268 Boston Post Road. As presented, there will be two (2) signs. One will be above the window left of the door and read: "Fabric – Supplies – Classes." The website will be omitted and the words will be shifted down to the center of the sign. The second (larger) sign will be above the window right of the door and will read: "Cate's Sew Modern."

Moved: By P. Clement, seconded by J. Cunningham, to accept the application as presented (with the website omitted from the first sign). All members present voted in favor. Motion carried.

ACCA RECOMMENDATION

ACCA MEETING DATE: NOVEMBER 9, 2016

Application: TS-124. 25 Boston Post Road. Madison College Prep, LLC.
Temporary sign.

Applicant: Luke Albertson.

Members present: M. Williams, R. Zollshan, J. Cunningham, P. Clement.

Action:

- Design recommended for approval as presented.
- Design recommended for approval with modifications.**
- Further design review recommended.
- Design recommended for denial

Discussion:

Alicia Simones presented application TS-124 on behalf of Luke Albertson. As presented, the white A-frame sign will read “Madison College Prep” (logo) with “College Planning” (red text), “SAT/ACT” (blue text), and “Essay Prep” (yellow text) below. It will be placed at the edge of the parking lot to the right of the driveway, mirroring the placement of an existing temporary sign for Madison Carpet. There is currently no sign on the building, but they will seek approval from ACCA when ready.

ACCA members agreed that there are too many colors. They recommended that “Essay Prep” be written in blue text (SAT/ACT and Essay Prep are part of College Planning, and should therefore be the same color).

Moved: By P. Clement, seconded by J. Cunningham, to accept application TS-124 with the condition that “Essay Prep” be written in blue text instead of yellow. All members present voted in favor. Motion carried.

ACCA RECOMMENDATION

ACCA MEETING DATE: NOVEMBER 9, 2016

Application: 16-23+CSP. 4 Boston Post Road. Map 44, Lot 57. C District. **Special Exception Permit for a 45 slip small boat marina which includes an access drive, aisle ways, parking, boat davit, commercial building, bulkhead and retaining wall. Coastal Site Plan required.**

Owner: Yarde Realty Company.

Applicant: Michael Barnes

Members present: M. Williams, R. Zollshan, J. Cunningham, P. Clement.

Action:

- Design recommended for approval as presented.
- Design recommended for approval with modifications.
- Further design review recommended.**
- Design recommended for denial

Discussion:

M. Williams and J. Cunningham recused themselves from the discussion of application 16-23+CSP.

M. Williams and J. Cunningham gave a brief overview of the design/landscape plan, seeking input only—not a formal review.

Regarding the boat house, present members agreed that it appears too contemporary and should be simplified; they should pick one siding (vs 2-3 different styles). There was some discussion about the screen wall, which was proposed to shield view of stored equipment from the road; it may not be necessary, as there will be vegetative buffer by the road. There was some discussion about the material that will be used for the docks and boardwalk (pressure-treated vs composite). There were many unknowns, including lighting. Overall, the Committee will need to see the plan when they have more details. M. Williams stated that they will come again next month.