

Subject to Approval

**OLD ELM STREET STUDY COMMITTEE
Old Elm Street Historic District Study Committee Meeting, Monday, Sept. 26, 2016
8 p.m. at Madison Town Campus
Meeting Room B**

MEMBERS present: Chairman Thomas Boyle, Eric Axberg, Susan Cartledge, Eileen Banisch, John Lind, and Peter Clement.

1. **Call to Order** ~ Chairman Thomas Boyle called the meeting to order at 7:55 p.m.
2. **Study Report Progress** ~ Chairman Boyle stated headway has been made over the past few months; he stated that he started fresh and has accomplished much on the report in the past month.
3. **Property descriptions—all complete** ~ No report.
4. **Study Report breakdown of duties and due dates.** Just the report has to be written.
5. **Study Report Template: Link** ~ No report.
6. **Results of contact efforts to no-response property owners.** No report.
7. **Review current meeting minutes** ~ No minutes.
8. **Other items** ~ None.
9. **Adjournment**

Chairman Boyle made the motion to adjourn at 8:04 p.m.; it was seconded by Commissioner Lind and unanimously approved.

Vote to adjourn at 8:04 p.m. passed, 5-0-0.

IN FAVOR: Chairman Boyle and Commissioners Lind, Banisch, Clement, and Cartledge.

OPPOSED: None.

ABSTAINED: None.

Respectfully submitted,
Marlene H. Kennedy, clerk