

Subject to Approval

**HISTORIC DISTRICT COMMISSION
Regular Meeting, Monday, Sept. 26, 2016
7 p.m. at Madison Town Campus
Meeting Room B**

MEMBERS present: Chairman John Lind, Eric Berg, Thomas Boyle, Susan Cartledge, and Eileen Banisch.

ALTERNATES present: Peter Clement.

OTHERS present: Lance Forest.

1. **Call to Order:** Chairman John Lind called the meeting to order at 7:03 p.m.

Chairman Lind moved that item six, 514 Boston Post Road, be made the second item on the agenda; it was seconded by Commissioner Thomas Boyle and unanimously approved.

Vote to make item six the second item on the agenda passed, 5-0-0.

IN FAVOR: Chairman Lind and Commissioners Eric Berg, Boyle, Susan Cartledge, and Eileen Banisch.

OPPOSED: None.

ABSTAINED: None.

2. **514 Boston Post Road.** Homeowner Lance Forest requests informal discussion of previously approved Certificate of Appropriateness regarding siding on garage.

Lance Forest, homeowner, stated that in a new drawing he presented, the dormer is just a little bit bigger than in a previous drawing the commission had seen; the original had clapboard everywhere, but now a board and batton siding will be used, and instead of clapboard on the gables, it will be board and batton. All-wood doors will be installed. Chairman Lind stated that the original application was to be clapboard everywhere; the new drawing has to be marked up and submitted.

Commissioner Banisch made the motion to accept the drawing as presented and the changes as discussed; it was seconded by Commissioner Boyle and unanimously approved.

Vote to accept the drawing and changes as presented passed, 5-0-0.

IN FAVOR: Chairman Lind and Commissioners Berg, Boyle, Cartledge, and Banisch.

OPPOSED: None.

ABSTAINED: None.

3. **Demolition Delay. 62 Shorelands Drive (Barn).** Application filed by property owner Megan Smith to demolish a barn on the 62 Shorelands Drive property.

Commissioner Boyle stated the commission may be late on taking action on this delay. Chairman Lind agreed that the commission is beyond the timeline and the date, so no action can be taken.

4. **Demolition Delay. 86B East Wharf Road.** Application filed by Michael Picard to demolish dwelling.

This is an interior lot. It is a little cottage built in 1920.

Chairman Lind made the motion to take no action on 86B East Wharf Road; it was seconded by Commissioner Berg and unanimously approved.

Vote to take no action on the demolition delay passed, 5-0-0.

IN FAVOR: Chairman Lind and Commissioners Berg, Boyle, Banisch, and Cartledge.

OPPOSED: None.

ABSTAINED: None.

5. **Demolition Delay. 79 Liberty Street.** Application filed by Michael Picard to demolish dwelling.

Chairman Lind stated they cannot demolish it without a Certificate of Appropriateness, and an application has been submitted, but they missed the deadline on publishing the notice, so it cannot be acted on until the next Historic District Commission meeting. A demolition delay and Certificate of Appropriateness can be done simultaneously, according to Chairman Lind. If the application was submitted Sept. 20, 2016, the applicant has 65 days; the application will be on the October agenda; if the commission does not act within the 65 days, the application is automatically approved. Chairman Lind proposes objecting and extending the demolition delay 90 days and formally stating that because it is a historic district, demolition cannot take place without a Certificate of Appropriateness.

Chairman Lind made the motion to write a letter to extend the demolition delay 90 days and make the formal statement, in writing, about the Certificate of Appropriateness; it was seconded by Commissioner Cartledge and unanimously approved.

Vote to write the demolition delay letter passed, 5-0-0.

IN FAVOR: Chairman Lind and Commissioners Berg, Boyle, Banisch, and Cartledge.

OPPOSED: None.

ABSTAINED: None.

6. **Demolition Delay. 89 Stone Road.** Application filed by Michael Picard to demolish dwelling.

It was built in 1923, it is not in the historic district, and it is 2,100 square feet.

Chairman Lind made the motion to take no action on 89 Stone Road; it was seconded by Commissioner Banisch and unanimously approved.

Vote to take no action on the demolition delay passed, 5-0-0.

IN FAVOR: Chairman Lind and Commissioners Berg, Boyle, Banisch, and Cartledge.

OPPOSED: None.

ABSTAINED: None.

7. **Review of Website and Liberty Street.**

Chairman Lind stated the website and the commission's documents have to be updated; the commission needs to submit the information, so it can be updated.

8. **Status Report:**

- a. **Historic District Walking Tour/Brochure, Guilford Savings Bank, Carol ~ No report.**
- b. **Review and make recommendations for changes to the Guidelines, John ~ No report.**
- c. **Historic Properties (not within existing Historic District) that are at risk. Consideration of possible actions? Identify possible properties which fall into this category, Carol ~ No report.**
- d. **Certified Local Government Application and subsequent Grant Opportunities and possible uses/benefits, John ~ No report.**
- e. **Other activities ~ No report.**

9. **Review and approve minutes: Feb. 22, 2016 ~ March 28, 2016 ~ May, 23, 2016**

Chairman Lind stated there were no copies of minutes to review.

10. **Invoices ~ None.**

11. **Correspondence/New Business ~ None.**

12. **Adjournment**

Commissioner Berg made the motion to adjourn at 7:56 p.m.; it was seconded by Commissioner Boyle and unanimously approved.

Vote to adjourn passed, 5-0-0.

IN FAVOR: Chairman Lind and Commissioners Berg, Banisch, Clement, and Cartledge.

OPPOSED: None.

ABSTAINED: None.

Respectfully submitted,
Marlene H. Kennedy, clerk