

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, JUNE 13, 2016
8:00 A.M.

MEETING PLACE: JAMES MADISON ROOM (ROOM A) - TOWN CAMPUS

BOARD OF SELECTMEN MEETING MINUTES

Regular Session

First Selectman Banisch called the Regular Session of Monday, June 13, 2016 to order at 8:00 a.m. Present were First Selectman Banisch, Selectman Goldberg, Selectman Hale, Selectwoman Walker and Selectman Wilson.

1. Pledge of Allegiance
First Selectman Banisch led the Pledge of Allegiance.
2. Approval of minutes

Selectman Wilson asked for changes in both sets of minutes striking "Selectwoman" in his title.

MOVED by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** the minutes of the Board of Selectmen Meeting held on May 23, 2016 and June 2, 2016.

VOTE: This motion was approved unanimously.

3. First Selectman's Comments: reserved for the close of the meeting.
4. Citizen Comments: None.

NEW BUSINESS

5. Presentation from Martha Hoffman, Call to Care Uganda.

DISCUSSION: This item was tabled pending Ms. Hoffman's arrival.

Ms. Hoffman thanked the Board for letting her present to them on the organization that she runs. She provided a PowerPoint presentation overviewing the current state of Uganda as well as the services that Call to Care Uganda provides for this country. She noted that the living conditions for children are bleak and that they are usually only fed one meal per day at school. Also, the schools are overcrowded and do not have proper plumbing, running water, etc. She noted that her organization tries to help where the need is greatest but that they travel throughout the country, not just in one district (similar to our idea of a state).

The organization is installing wells in the districts that provide clean water sources for the residents. The organization has installed 33 wells to date. Ms. Hoffman noted that much of the goals have been met with the help of other organizations in the Town; for instance, the Lion's Club, the Uganda Club at Daniel Hand High School and the Grove School. The wells run on manual pumps and they are easy to use and maintain. The typical cost is \$8,000 but the current cost is somewhat lower based on current rates. The wells last for roughly 50 years.

The Board thanked Ms. Hoffman for her presentation. Selectwoman Walker suggested that it might be possible when the Town looks to return funds to the General Fund that some monies be set aside to aid in the building of a well through this organization. She suggested that perhaps the Town could ask other shoreline towns to do the same as well. She stated that this is a very impactful program. First Selectman Banisch agreed.

Selectman Goldberg stated that a prior Board of Selectmen noted concern that when they opened the door to one form of giving, then other organizations came forward also requesting donations. The Board at that time felt that they could not prioritize any program of giving to be fair to all of the requests they received. First Selectman Banisch stated that this was a good point and thanked Selectman Goldberg for his comments.

6. Discuss and take action to award a Proclamation to Eagle Scout Joseph Barber.

DISCUSSION: Selectman Wilson read the proclamation into the record.

MOVED by Selectman Hale and seconded by Selectwoman Walker to **APPROVE** awarding a Proclamation to Eagle Scout Joseph Barber.

VOTE: This motion was approved unanimously.

6a. **MOVED** by Selectman Hale and seconded by Selectman Wilson to open the agenda to add items 6a and 6b below; and to add to the executive session a discussion on the comments from the Town's legal counsel regarding the agreement with the Shoreline Arts Alliance.

VOTE: This motion was approved unanimously.

6a. Discuss and take action on setting the 2018 assessment year for revaluation - pursuant to PA 10-152, section 6.

DISCUSSION: First Selectman Banisch noted the process for the revaluation and noted that the date has been moved forward based on a bill signed by the Governor. He also stated that the Town would need to give notice to the state Office of Policy & Management regarding this vote.

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** setting the 2018 assessment year for revaluation - pursuant to PA 10-152, section 6.

VOTE: This motion was approved unanimously.

6b. Discuss and take action to appoint two members to the BOF Senior Tax Relief Ordinance Drafting Committee.

DISCUSSION: Selectman Wilson commended the work of the Ad Hoc Committee and noted that they had provided a detailed presentation and plan. He suggested that as much of the original intent be included in the Ordinance. First Selectman Banisch agreed and stated that this new committee was not charged with setting a policy, but with drafting an Ordinance based on a policy presented by the Ad-Hoc Committee. He stated that he would like to serve on this committee, as he is the liaison to the Board of Finance; and that he had asked Selectman Goldberg to also serve on this committee.

MOVED by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** appointing First Selectman Banisch and Selectman Goldberg to the BOF Senior Tax Relief Ordinance Drafting Committee.

MOVED by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** allowing cannon fire as part of the 1812 Overture during the July 2nd concert presentation; pursuant to Code of Ordinances – Town of Madison (Section 8-1 Fireworks).

VOTE: This motion was approved unanimously.

7. Discuss and take action to accept \$10,000 from Work Force Alliance to provide funding for a MYFS pilot Summer Youth Employment Program, pending their acceptance of our proposed budget and the signing of Memorandum of Agreement between WF Alliance and the Town of Madison. This program will reimburse the Town for wages paid for seven (7) youth job placements, with program coordination and job coaching to be provided by existing MYFS staff.

DISCUSSION: Youth & Family Services Director Scott Cochran stated that the program will place seven youth in job placements. The students must be eligible for the program (i.e. by providing evidence of a workforce barrier). This is a win-win agreement for the Town.

MOVED by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** accepting \$10,000 from Work Force Alliance to provide funding for a MYFS pilot Summer Youth Employment Program, pending their acceptance of our proposed budget and the signing of Memorandum of Agreement between WF Alliance and the Town of Madison.

VOTE: This motion was approved unanimously.

8. Discuss and take action to approve the hire of Elizabeth Calandra to the position of part-time Therapist, 10 hours per week, Grade 9, Step 3 (\$28.44 per hour). This is a budgeted and funded position. Starting date shall be 6/9/16.

MOVED by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** the hire of Elizabeth Calandra to the position of part-time Therapist, 10 hours per week, Grade 9, Step 3 (\$28.44 per hour). This is a budgeted and funded position. Starting date shall be 6/9/16.

VOTE: This motion was approved unanimously.

9. Discuss and take action to approve the following Resolution:

Effective July 1, 2016 and keeping consistent with language recently negotiated with bargaining unit employees the allotment of personal days shall be on a fiscal basis for all unaffiliated employees. The Board of Selectmen do hereby amend the Town of Madison Personnel Policies, Section 9.70 Personal Leave from calendar year to fiscal year as follows:

“Regular full-time and part-time employees, who have completed their probationary period, shall be entitled to up to three (3) paid days per ~~calendar~~ fiscal year. Utilization of personal days is subject to prior approval by the employee’s department head or supervisor. Personal leave cannot be accumulated.”

DISCUSSION: Human Resources Director Debra Milardo stated that this policy is consistent with the bargaining unit employees. This process will help to create uniformity between all employment agreements.

MOVED by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** the above resolution.

VOTE: This motion was approved unanimously.

10. Discuss and take action to appoint John Iennaco to the position of Director of Public Works, Salary Grade 18, Step 4; effective immediately.

DISCUSSION: Selectman Goldberg stated that he was happy to see this change and he noted that he wanted to speak to a procedural policy on this process. He noted that this was not a reflection of Mr. Iennaco’s work. He noted that the Board members had received an email from the First Selectman that this organizational change was announced to the Senior Staff before it was brought to the rest of the Board to vote. He also noted that the Charter has policies in place and that he felt the policies were not handled properly. He asked for assurance that this would not happen again.

First Selectman Banisch apologized for any confusion or oversight and noted that the process happened quickly and that his notice to the Board did not clearly indicate that the announcement to staff was for an Acting Director position for Mr. Iennaco, pending Board of Selectmen approval.

Selectman Wilson stated that this was a learning experience and not a controversy.

MOVED by Selectwoman Walker and seconded by Selectman Goldberg to **APPROVE** appointing John Iennaco to the position of Director of Public Works, Salary Grade 18, Step 4; effective immediately.

VOTE: This motion was approved unanimously.

11. Discuss the next steps regarding an agreement with the Shoreline Arts Alliance.

DISCUSSION: Selectwoman Walker asked that the next agenda include a vote to extend the Letter of Intent between the Town and the Shoreline Arts Alliance. The Board agreed to this request.

12. The following line transfers are designated as routine and appropriate for approval as a single action by the Board of Selectmen, if so desired. A board member may request removal of any line transfer item from the consent agenda for review and discussion.

Motion: To approve Line Transfers totaling **\$6,436.84**.

MOVED by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** Line Transfers totaling **\$6,436.84**.

VOTE: This motion was approved unanimously.

13. Discuss and take action to accept the resignation of Cindy Mead from the Board of Education.

Selectman Wilson noted the hard work of Ms. Mead and thanked her for what she has done a member of the Board of Education.

MOVED by Selectwoman Walker and seconded by Selectman Goldberg to **APPROVE** the resignation of Cindy Mead from the Board of Education with thanks from the Board.

VOTE: This motion was approved unanimously.

14. Discuss and take action to accept the resignation of Mary Lorenz from the Madison Youth & Family Services Board.

Mr. Cochran stated that Ms. Lorenz is a wonderful, active member and the rest of the board will miss her.

MOVED by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** the resignation of Mary Lorenz from the Madison Youth & Family Services Board.

VOTE: This motion was approved unanimously.

15. Appointments:

Matthew Keller to the Board of Education for a term to expire January 1, 2017.

MOVED by Selectwoman Walker and seconded by Selectman Goldberg to **APPROVE** the appointment of Matthew Keller to the Board of Education for a term to expire January 1, 2017.

VOTE: This motion was approved unanimously.

16. Tax Abatements / Refunds.

MOVED by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** Tax Abatements / Refunds in the amount of \$780.71.

VOTE: This motion was approved unanimously.

17. Citizen comments.
None.

18. Liaison Reports/Selectmen Comments

Joan Walker	MY&FS, Shellfish Commission, CIP, Night in Hand, Stepping Forth Ceremony
Bob Hale	BOE
Al Goldberg	Police Commission Selectman Goldberg also asked Mr. Ott to provide an update on the Downtown Center Project and the crosswalks on Route 1.
Bruce Wilson	Planning & Zoning, Inland/Wetlands, Senior Services
Tom Banisch	BOF, Beach & Rec, Girls Scouts Bridging Ceremony, Stepping Forth Ceremony, DHHS Graduation

19. Executive Session

MOVED by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** adjourning to Executive Session at 8:43 a.m.

VOTE: This motion was approved unanimously.

Invited in was Executive Assistant Lauren Rhines.

- a. Discuss purchase of the LeSage Property
- b. Discuss legal comments regarding agreement with the Shoreline Arts Alliance.

MOVED by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** adjourning to Regular Session at 9:52 a.m.

VOTE: This motion was approved unanimously.

20. Adjournment

There being no objections, First Selectman Banisch adjourned the meeting at 9:53 a.m.

Respectfully submitted,

Lauren Rhines
Executive Assistant