

ADVISORY COMMITTEE ON COMMUNITY APPEARANCE
Regular Meeting ~ April 12, 2016
Minutes

The regular meeting of the Advisory Committee on Community Appearance (ACCA) was held on Tuesday, April 12, 2016, in Meeting Room A at the Madison Town Campus, with Elizabeth Ardolino presiding.

Members present: Chair E. Ardolino, F. Murphy, M. Williams, J. Cunningham, and R. Zollshan.

Members absent: P. Clement.

Others present: J. De Laura (Zoning Enforcement Officer), J. Matteson (P&Z Liasion), Agnieszka Jadak, Bill C. Clorite, and Lisa & Peter Deane.

E. Ardolino called the meeting to order at approximately 5:00 p.m.

1-6. The following pages contain the recommendations for the applications presented.

7. Approval of Minutes:

- January 12, 2016

The minutes of January 12, 2016 were reviewed and no amendments were made

Motion: By R. Zollshan, seconded by F. Murphy, to approve the minutes of January 12, 2016 as submitted. E. Ardolino and J. Cunningham abstained. All other members present voted in favor. Motion carried.

5. Adjournment:

Motion: A motion was made and seconded to adjourn at 6:05 pm. All members present voted in favor. Motion carried.

Respectfully submitted,
Shauna Dowd

ACCA RECOMMENDATION

ACCA MEETING DATE: APRIL 12, 2016

Application: TS-109. 102 Wall Street. Map 38, Lot 27. D District.
Temporary sign.

Location: 102 Wall Street (Jadak Hair Restoration).

Owner: BetteJane Ehrgott-Haab.

Applicant: Agnieszka Jadak.

Members present: Chair E. Ardolino, F. Murphy, M. Williams, J. Cunningham, and R. Zollshan.

Action:

- Design recommended for approval as presented.
- Design recommended for approval with modifications.
- Further design review recommended.**
- Design recommended for denial

Discussion:

Agnieszka Jadak presented application TS-109, which seeks design approval for an A-frame temporary sign to be placed in front of the building at 102 Wall Street (Hair We Are). Jadak explained that she rents a chair at “Hair We Are” and specializes in hair restoration, which is different from regular salon services; people need her specialty, and it would help to have a sign. As presented, the sign will read “Extensions / Wigs / Straightening / & More / 203-859-0605.” The presented illustration was not complete. Jadak stated that there are two logos that she would add to either side of “& More”: one for the American Hairloss Society, one for Evolve.

- E. Ardolino emphasized the importance of identification, stating that the name of the business should be on the sign. Jadak stated that she could add it above the phone number.
- R. Zollshan stated that he would like to see an illustration of the sign as proposed/imagined (with the graphics and business name). CZEO DeLaura stated that the revised illustration could be submitted via email.
- In reference to the proposed location of the sign, R. Zollshan and J. Cunningham both felt that the existing parking space in front of building may obstruct view of the sign—this is something for Jadak to consider.

Moved: By E. Ardolino, seconded by J. Cunningham, to allow use of the proposed sign on a temporary basis, but, between now and the next meeting, Jadak needs to submit the revised design with the business name and logos for final approval. All members present voted in favor. Motion carried.

ACCA RECOMMENDATION

ACCA MEETING DATE: APRIL 12, 2016

Application: TS-110. 200 Boston Post Road Map 35, Lot 68.
Temporary sign.

Location: 200 Boston Post Road (Madison Glass Co., Inc.

Owner: Beth Camp

Applicant: David Watrous.

Members present: Chair E. Ardolino, F. Murphy, M. Williams, J. Cunningham, and R. Zollshan.

Action:

- Design recommended for approval as presented.
- Design recommended for approval with modifications.
- Further design review recommended.
- Design recommended for denial

Discussion:

No representative appeared to present the application. E. Ardolino declared approval of application TS-110 tabled until the next meeting.

ACCA RECOMMENDATION

ACCA MEETING DATE: APRIL 12, 2016

Application: S-380. 70 Wall Street. Map 38, Lot 32.
Permanent sign.

Location: 70 Wall Street (Overshore Associates).

Owner/Applicant: Bill C. Clorite

Members present: Chair E. Ardolino, F. Murphy, M. Williams, J. Cunningham, and R. Zollshan.

Action:

- Design recommended for approval as presented.
- Design recommended for approval with modifications.**
- Further design review recommended.
- Design recommended for denial

Discussion:

Bill Clorite presented application S-380, which seeks design approval of a permanent sign to be placed in front of the building at 70 Wall Street. Presently, the building's individual tenants each have their own signs, which looks crowded; having one sign to display the tenants will be more aesthetically pleasing. As presented, the new sign will be exactly like the existing sign at 64 Wall Street, except smaller (four businesses instead of seven); it will have the same material, design, and location off sidewalk.

- E. Ardolino stated that the proposed sign is over seven feet tall; 70 Wall Street is a smaller building than 64, and so the sign should be smaller. J. Cunningham suggested moving it down so that the bottom of the sign is 24" off the ground. Clorite stated that he is okay with this.

Moved: By J. Cunningham, seconded by R. Zollshan, to accept the design as presented (matching the details of the existing sign at 64 Wall Street), with the modification that the height be decreased so the bottom panel is 24" off the ground and the total height is around six feet. All members present voted in favor. Motion carried.

ACCA RECOMMENDATION

ACCA MEETING DATE: APRIL 12, 2016

Application: 16-06. 875 Boston Post Road. Map 39, Lot 18.
Skylight additions in DVD District.

Location: 875 Boston Post Road.

Owner: 875 Boston Post Road LLC.

Applicant: William Plunkett.

Members present: Chair E. Ardolino, F. Murphy, M. Williams, J. Cunningham, and R. Zollshan.

Action:

- Design recommended for approval as presented.
- Design recommended for approval with modifications.
- Further design review recommended.
- Design recommended for denial

Note: J. Cunningham recused himself from the deliberation of application 16-06.

Discussion:

J. Cunningham presented application 16-06, which seeks after-the-fact design approval of skylights installed in the building at 875 Boston Post Road. The project had been approved by Planning and Zoning, but they did not realize that the skylights were not on the approved plans until after they had been installed.

- E. Ardolino commented that the skylights are out of direct line of sight and subtle enough. She would prefer to see the full plans.
- There was some discussion about a window on the west side of the building that will need to be blocked out.

Moved: By E. Ardolino, seconded by R. Zollshan, to accept the skylights retroactively, but would like to see the design plans for blocking the window on the west side of the building. J. Cunningham abstained. All other members present voted in favor. Motion carried.

ACCA RECOMMENDATION

ACCA MEETING DATE: APRIL 12, 2016

Application: 56 Academy Street. Map 38, Lot 15. **Addition of outdoor patio.**

Location: 56 Academy Street (Brother Mike's).

Applicant: William Plunkett.

Members present: Chair E. Ardolino, F. Murphy, M. Williams, J. Cunningham, and R. Zollshan.

Action:

- Design recommended for approval as presented.**
- Design recommended for approval with modifications.
- Further design review recommended.
- Design recommended for denial

Discussion:

Lisa Deane presented the application, which seeks design approval of an outdoor patio addition at the rear of the building at 56 Academy Street (Brother Mike's). As presented, the patio will be made with Belgard pavers, charcoal/black in color, in a circular design with a circular fire pit (made with same pavers); it will be bordered with a 3-ft knee wall. The dark color will complement the existing awnings. There will be room for (4) four-top tables, but the exact style of the furniture and umbrellas has not yet been decided (most likely black furniture with tan umbrellas).

- E. Ardolino stated that she would like to see the specific tables/chairs/umbrellas for approval from the board prior to purchase.
- E. Ardolino asked if there would be any landscaping. Lisa stated that yes, but they may change the proposed plantings to a deer-resistant species. J. Cunningham suggested they plant juniper in the septic area, and, to soften the view of the Cleaner's parking lot, they should consider planting a small ornamental tree and ornamental grasses.
- J. Cunningham summarized that the uniform pavers are good; the Deane's should start with the construction and come back for approvals on the furniture and plantings.
- R. Zollshan asked about the lighting. Lisa stated that there are existing flood lights on the building, but they would like some small, subtle lights. E. Ardolino stated that the board needs to see their choice in lighting once they decide. J. Cunningham suggested low voltage lights on the existing large oak tree and also a light over the door. The fire pit will emit some light, so they may not need much.

Moved: By J. Cunningham, seconded by E. Ardolino, to accept the overall design concept. The construction is fine, but they will need to come back for approval on the furniture/umbrellas, plantings, and lighting. All other members present voted in favor. Motion carried.

ACCA RECOMMENDATION

ACCA MEETING DATE: APRIL 12, 2016

Application: **16-10+CSP. 16 Fort Path Road.** Map 37, Lot 06. LI District.
Special Exception Permit Modification to seek approval to locate new above ground gasoline and diesel storage tanks and associated dispensing equipment to the northern portion of the site instead of the southeast portion, as was originally approved.

Location: 16 Fort Path Road.

Owner/Applicant: Town of Madison.

Members present: **Chair E. Ardolino, F. Murphy, M. Williams, J. Cunningham, and R. Zollshan.**

Action:

- Design recommended for approval as presented.**
- Design recommended for approval with modifications.
- Further design review recommended.
- Design recommended for denial

Discussion:

Mike Ott, Director of Public Works, presented application 16-10+CSP, which seeks design approval of the location of new above ground gasoline and diesel storage tanks and associated dispensing equipment for the Department of Public Works garage. Ott showed ACCA members the original site plan, with the new proposed location indicated in red (behind the garage). While they will be at the rear of the building, it will be visible from the road. Ott added that they would also like to add a canopy over the tanks. The canopy will be 24'x28' (same size as Madison Sunoco) with white columns and the roof the same red color as the existing building. They have measured all the vehicles that will be using the fuel station (including fire trucks, school buses, and police M-RAP) to determine the proper clearance height of 12' (canopy will total 15').

- E. Ardolino asked what they will do with the existing site. Ott stated that is undecided and funding-dependent.
- E. Ardolino stated that the relocation will be aesthetically better to the present design.

Moved: By E. Ardolino, seconded by J. Cunningham, to accept design as presented. All other members present voted in favor. Motion carried.