

SUBJECT TO APPROVAL

MEETING DATE: MONDAY, MARCH 14, 2016
8:00 A.M.

MEETING PLACE: JAMES MADISON ROOM (ROOM A) - TOWN CAMPUS

BOARD OF SELECTMEN MEETING MINUTES

Regular Session

First Selectman Banisch called the Regular Session of Monday, March 14, 2016 to order at 8:00 a.m. Present were First Selectman Banisch, Selectman Goldberg, Selectman Hale, Selectwoman Walker and Selectman Wilson.

1. Pledge of Allegiance
First Selectman Banisch led the Pledge of Allegiance.
2. Approval of minutes

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** the minutes of the Board of Selectmen Meetings held on February 22, 2016, February 24, 2016 and March 3, 2016.

VOTE: This motion was approved unanimously.

3. First Selectman's Comments:
 - a. The Downtown Center Project Phase I, Part II has begun.
4. Citizen Comments:
None.

NEW BUSINESS

5. Discuss and take action to retain the services of Milano & Wanat, LLC as attorneys to represent the Town of Madison in assessment appeal cases that may be filed for the October 1, 2015 grand list.

DISCUSSION: Alma Carroll, Director of Town Services, stated that the Town has been working with this firm since the 2007 Grand List appeals. We are hoping that we won't need to use their services, but if we do, the cost is \$1,800 fixed and the trial preparation and time is billed at a rate of \$180.00 per hour. She noted that this fee is very reasonable and has not increased from prior years.

Selectman Goldberg questioned that since this is a non-reassessment year, what is the typical anticipated number of cases. Ms. Carroll stated that the hope is there won't be any, but generally it is 10% of the number of residents that go before the Board of

Assessment Appeals. There are 60 cases before the BOAA, so the estimate would be 6 cases that would actually go to trial.

MOVED by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** retaining the services of Milano & Wanat, LLC as attorneys to represent the Town of Madison in assessment appeal cases that may be filed for the October 1, 2015 grand list.

VOTE: This motion was approved unanimously.

6. Discuss and take action to approve the hiring of Kathryn Champagne to the position of Assistant Town Clerk effective March 14, 2016 at a rate of pay of \$19.24 per hour.

DISCUSSION: Selectwoman Walker noted that this is a budgeted position.

MOVED by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** hiring Kathryn Champagne to the position of Assistant Town Clerk effective March 14, 2016 at a rate of pay of \$19.24 per hour.

VOTE: This motion was approved unanimously.

7. Discuss and take action to approve the hiring of Jennifer Winalski to the position of School Based Clinician effective March 21, 2016 at a rate of pay of \$26.59 per hour.

DISCUSSION: Selectwoman Walker noted that this is a budgeted position.

MOVED by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** hiring Jennifer Winalski to the position of School Based Clinician effective March 21, 2016 at a rate of pay of \$26.59 per hour.

VOTE: This motion was approved unanimously.

8. Discuss and take action to award the Robert H. Brown Middle School retro-commissioning project engineering services to Colliers international and implementation of the project to Automated Building Systems (ABS).

DISCUSSION: Bill McMinn, Director of Facilities, stated that this is a LOCAP funded project and these energy savings initiatives have been done at other schools. Tom LaTorre of Paragon Advisors, LLC, has been invited to this meeting as well as Adam Holzchuh from Colliers International. Both gentlemen have been very helpful and the plan has been submitted to the CT Energy Efficiency Fund. The first phase, a survey, was started in 2013. The survey was 100% paid by the fund and in 2015 a comprehensive study which took weeks to complete was also paid by the fund. Now, the final phase is the implementation of the work. We now are responsible to pay for the project and then we can be reimbursed for a portion of the funds. The Town will end up spending 72,999 and it will be paid back in three years through the savings.

Selectman Hale questioned if electric heat was still being used at the school and Mr. McMinn responded that the building 99% not electric heat.

Selectman Wilson questioned the billing rate for the plan going forward and Mr. LaTorre confirmed that the 18 kwh rate was the distribution rate after savings. Mr. LaTorre also confirmed that natural gas is the most efficient and cost savings plan, looking to the future.

Selectman Goldberg questioned if gas availability will expand to residents in Madison and Mr. LaTorre stated that critical mass would be needed and it would be what the utility company would want to get to. He stated that the Town may be able to help achieve this critical mass by providing information to residents, etc.

First Selectman Banisch stated that East Wharf Drive residents have been trying to reach that critical mass for this area of town, but there have been roadblocks preventing the upgrades to natural gas. The situation is different depending on what the neighborhood make-up is.

Mr. LaTorre added that the current baseline infrastructure is also dated so that makes a difference in cost of upgrading as well. He also stated that Southern Connecticut Gas has a focus on implementing these upgrades and if there was a want for a Public Hearing they should be willing to come speak to residents.

Selectman Goldberg stated that he would find it helpful to invite a representative to speak to the Board of Selectmen.

Selectwoman Walker questioned the overall costs and if it was effective to pay for the plan as a whole or if one particular aspect could be excluded.

Mr. McMinn stated that this is a comprehensive approach and to pick and choose services would not yield the best deal for the Town.

Selectman Hale questioned when the Town receives back any funds, since this project was originally LOCAP funded, where would the excess money go back into? Finance Director Stacy Nobitz replied that the money would go into the CNRE Master account.

MOVED by First Selectman Banisch and seconded by Selectwoman Walker to **APPROVE** waiving the bid process and awarding ABS the energy saving work which will include the following at Robert H. Brown Middle School:

- HV-1 - Optimize Variable Air Volume systems serving Band Room, Media Center and Offices.
- HV-2 - Optimize twelve (12) Constant Volume AHU 's serving Classrooms in Section A & B.
- HW-1 - Optimize Primary and Secondary Heating HW Pumping
- OCC-1 - Provide Occupancy Based Controls of HVAC & Lighting in Cafeteria and HVAC Only.
- OCC-2 - Provide Occupancy Based Controls of HV Units and Lighting in Gymnasium.

For a Total Price of: \$71,533

VOTE: This motion was approved unanimously.

MOVED by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** awarding professional services of Collier International, to provide Engineering Services and project management, Implementation verification report, Retro-Commissioning Documentation, project management, O&M Manual and provide in-house training of Town employees.

VOTE: This motion was approved unanimously.

9. Discuss and take action on approval of the submission of an application for grant funding under the Connecticut Department of Transportation Local Transportation Capital Improvement Program for the pavement rehabilitation of Nortontown Road and portions of Opening Hill Road.

DISCUSSION: Mike Ott stated that this is the same grant program that we received funds to repair a portion of Green Hill Road. We would like to rehabilitate the pavement on Nortontown Road and portions of Opening Hill Road that were not previously repaired. The grant application should come in at just under \$1 million.

MOVED by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** the submission of an application for grant funding under the Connecticut Department of Transportation Local Transportation Capital Improvement Program for the pavement rehabilitation of Nortontown Road and portions of Opening Hill Road.

VOTE: This motion was approved unanimously.

10. Discuss and take action to approve the resignation of Captain Joseph A. Race from the Police Pension Board.

MOVED by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** the resignation of Captain Joseph A. Race from the Police Pension Board with thanks from the Board.

VOTE: This motion was approved unanimously.

- 10b. **MOVED** by Selectman Hale and seconded by Selectwoman Walker to **APPROVE** opening the agenda and adding item 10b: Discuss and take action to appoint Sergeant Jeremy Yorke as the Liaison to the Police Retirement Committee.

MOVED by Selectman Wilson and seconded by Selectman Hale to **APPROVE** appointing Jeremy Yorke as the Liaison to the Police Retirement Committee.

VOTE: This motion was approved unanimously.

11. **Appointments:**

Lori Murphy to the Senior Services Commission for a term to expire January 1, 2019.

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** appointing Lori Murphy to the Senior Services Commission for a term to expire January 1, 2019.

VOTE: This motion was approved unanimously.

12. Tax Abatement/Refunds

MOVED by Selectman Hale and seconded by Selectwoman Walker to **APPROVE** Tax Abatement/Refunds in the amount of **\$929.04**.

VOTE: This motion was approved unanimously.

13. Citizens comments.

None.

14. Liaison Reports/Selectmen Comments

Joan Walker	VIBE, Friends of Madison Youth
Bob Hale	BOE, VIBE
Tom Banisch	EDC
Al Goldberg	BOPC
Bruce Wilson	Academy School Negotiations

A Public Hearing is being held on March 15, 2016 at 6:00 p.m. to review the Health District/Director and a Special Meeting will be held at 7:00 p.m. for the Board of Selectmen and Board of Education to receive survey results from L.I.F.E.

15. Executive Session

On a motion from Selectman Hale and second from Selectwoman Walker the Board adjourned to Executive Session at 8:39 a.m.

a. Update on West Wharf v. Town of Madison
Invited in was Dave Anderson, Director of Planning & Conservation

b. Update on Lesage Parcel
Invited in was Dave Anderson, Director of Planning & Conservation

c. Review Settlement, Heart & Hypertension Claim
Rollinson v. Town of Madison
Invited in was Debra Milardo, Director of Human Resources

On a motion from Selectman Hale and second from Selectman Wilson the Board adjourned to Regular Session at 9:45 a.m.

16. Discuss and take action on Special Appropriation for payout of Heart and Hypertension claim for Rollinson in the amount of \$45,000.

MOVED by Selectman Hale and seconded by Selectman Wilson to **APPROVE** the total payout of \$85,000 to settle a Heart and Hypertension Claim for Michael Rollinson and to approve a \$45,000 Special Appropriation.

VOTE: This motion was approved unanimously.

- 16b. **MOVED** by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** opening the agenda and adding item 16b: Discuss and take action to approve the process of acquiring a certified appraisal of 351 Copse Road.

MOVED by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** the process of acquiring a certified appraisal of 351 Copse Road.

VOTE: This motion was approved unanimously.

17. Adjournment

There being no objections, First Selectman Banisch adjourned the meeting at 9:46 a.m.

Respectfully submitted,

Lauren Rhines
Recording Secretary