

**MEETING DATE:**  
**MEETING PLACE:**

Thursday, February 9, 2016  
Room A – Town Campus

## **Board of Selectmen 2016-2017 Budget Workshop**

### Meeting Minutes

First Selectman, Tom Banisch called the Budget Workshop of the Board of Selectmen at 3 p.m.  
Present were:

Board of Selectmen: Tom Banisch, Al Goldberg, Bob Hale, Bruce Wilson and Joan Walker.

Town Staff: Stacy S. Nobitz, Director of Finance, Mike Ott, Director of Public Works, Jack Drum, Police Chief, Scot Erskine, Director of Beach and Recreation, Bill McMinn, Director of Facilities, Director of Town Services, Alma Carroll.

Other Public Members were present.

The workshop included a presentation from First Selectman Banisch. The presentation included recommendations to the Board of Selectmen from the First Selectman. The following recommendations were made by First Selectman Banisch:

- Flat fund the Capital Projects Funds, with the exception of the Communications (Increase of \$150,000) and the Water Tanks funds (reduction of \$50,000)
- Approve a Town Budget of 1.77%
- Approve a Board of Education Budget of 3.65%
- Include a FEMA reimbursement of \$191,000 in budgeted revenue
- Recommend to the Board of Finance to change the tax collection rate assumption to 99%
- Recommend to the Board of Finance to utilize \$1,000,000 of Fund Balance to offset the mill rate, due to the healthy Fund Balance
- Recommend to the Board of Finance to utilize \$800,000 of Fund Balance to offset the mill rate, based on projected 15/16 operations
- Increase the Severance Reserve Fund by \$25,000

The Capital Improvement Program was discussed. Funding into the Capital Project Funds was discussed, as well as the individual projects. Major Road Projects were also a discussion item. Mike Ott explained the current funding status and potential additional funding needed.

The Board agreed that the Capital Improvement Program should be funded as the CIP Committee recommended, other than the \$498,000 additional funding into the CNRE and the \$50,000 into the Water Tanks Capital Project Funds (based on healthy the Fund Balance).

The Operating Budget was also discussed.

The following motions were made:

**Motion** made by Joan Walker to approve the 2016-2017 Capital Improvement Program recommended by the CIP Committee, as modified by the Board of Selectmen, which included the removal of the \$498,000 into the CNRE Fund and the removal of \$50,000 into the Water Tanks Fund. Seconded by Bob Hale. Motion passed unanimously.

**Motion** made by Bob Hale to add \$25,000 to the Severance Reserve Fund for the 2016-2017 Budget. Seconded by Joan Walker. Motion passed unanimously.

**Motion** made by Bob Hale to include \$191,000 of FEMA reimbursement in the 2016-2017 Budgeted Revenue. Seconded by Bruce Wilson. Motion passed 4-1 (Joan Walker).

**Motion** made by Bruce Wilson to approve the 2016-2017 Town Budget at a 2.53% increase. Seconded by Al Goldberg. Motion passed unanimously.

**Motion** made by Al Goldberg to approve the 2016-2017 Board of Education Budget at a 3.65% increase. Seconded by Bob Hale. Motion passed unanimously.

**Motion** made by Al Goldberg to recommend to the Board of Finance to use a tax collection rate of 99% in the mill rate calculation, for budget year 2016-2017. Seconded by Bruce Wilson. Motion passed unanimously.

**Motion** made by Bob Hale to recommend to the Board of Finance to use \$1,000,000 of Fund Balance to offset the mill rate, based on the healthy Fund Balance, for budget year 2016-2017. Seconded by Joan Walker. Motion pass unanimously.

**Motion** made by Bruce Wilson to recommend to the Board of Finance to use \$800,000 of Fund Balance to offset the mill rate, based on historical operational results and projected overages for 2015-2016, for budget year 2016-2017. Seconded by Bob Hale. Motion passed 3-2 (Joan Walker and Al Goldberg)

Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Stacy S. Nobitz