

## **SUBJECT TO APPROVAL**

**MEETING DATE:** MONDAY, APRIL 11, 2016  
8:00 A.M.

**MEETING PLACE:** JAMES MADISON ROOM (ROOM A) - TOWN CAMPUS

### **BOARD OF SELECTMEN MEETING MINUTES**

#### **Regular Session**

First Selectman Banisch called the Regular Session of Monday, April 11, 2016 to order at 8:00 a.m. Present were First Selectman Banisch, Selectman Goldberg, Selectman Hale, Selectwoman Walker and Selectman Wilson.

1. Pledge of Allegiance  
First Selectman Banisch led the Pledge of Allegiance.
2. Approval of minutes

**MOVED** by Selectman Hale and seconded by Selectman Wilson to **APPROVE** the minutes of the Board of Selectmen Meetings held on March 28, 2016.

**VOTE:** This motion was approved with four votes in favor and one abstention.

3. First Selectman's Comments:
  - a. April 23<sup>rd</sup> is Green Up, Clean Up day. It is also the Little League Parade
4. Citizen Comments:

Walter Lippmann of Sycamore Lane stated that with the current administration he has received calls and actions have been taken for the betterment of the Town. With the Downtown Center Project the contractor doing the work near Willoughby's and RJ Julia, took down handicap signs. He stated he believed this was unconscionable and he questioned who told the contractor to remove the signs. Mr. Lippmann also stated that he spoke to people downtown and they don't understand why there is only one ramp connecting the street to the sidewalk (over the construction area). He would like the Board to instruct the contractor to put back the handicap parking signs and to also add other bridge ways to the sidewalks. He stated that he had also previously asked the Board to charge the Madison Beach Hotel for the sewer clean-up performed by the Town. First Selectman Banisch stated that there was an amount to request payment from by the MBH. Mr. Lippmann also stated that he has brought up previously that there is a sign inside of Moxie which is riddled with bullet holes. He stated that he had spoken to Mr. Plunkett and was invited to the Chamber of Commerce to address this group on this matter as well. He suggested that the Board should propose a resolution to create a standard which would not allow for signs such as this to be displayed in Town.

## NEW BUSINESS

5. Presentation from the Ad-Hoc Academy Elementary School Architectural Services Contract Negotiation Committee.

**DISCUSSION:** Chairman Matt Williams stated that he was asked to sit on the committee to help negotiate a contract with an architectural firm that would evaluate the existing structure and create a preliminary budget for the cost to bring the building back to life. The second scope was to determine what was needed to bring the building to use as a cultural arts society. The prior committee interviewed the three firms which were previously selected and they were charged to pick the one most qualified, which was Centerbrook Architects. The Negotiations Committee was then charged with meeting with Centerbrook Architects. They are one of the top 5 firms in the state and they are qualified to do this project.

The next part of the charge was to negotiate a contract and there were roughly 5 meetings which were very productive. The meetings were kept to making sure that the fees seemed reasonable and the schedule would work in a way that would be seamless with other Town projects. This is s a standard AIA contract with a detailed task list and schedule. Essentially the fees are about 10.5% construction cost and the base fee for architectural services is 7.5%, which is standard for a project such as this. The Committee voted to recommend that the Board of Selectmen accept this contract.

First Selectman Banisch questioned what the total construction fee was and Mr. Williams stated that there was an opinion that it would be roughly \$10-13 million for the entire scope of the project. Determining the cost of the Phase I scope will cost roughly \$100,000. Mr. Ott stated that the fixed fee portion for Phase I is not based on the construction cost. He stated that the committee did not get a breakdown of the cost to only bring the building back to life, versus to accomplish this and to make the building a cultural arts center.

Selectwoman Walker stated that she attended the meetings as a member of the public and she felt it was necessary to have more phases, broken down, for the work to bring the building to a cultural arts center. Mr. Williams stated that this contract, he believed, was the way to go. He stated that the Committee thought the Town should determine a budget with the Shoreline Arts Alliance for the actual work to make the building an arts center, depending on the type of materials/equipment needed for different arts purposes.

Selectman Goldberg stated that the Committee proposed a timeline which was based on the Board of Selectmen taking action on this matter very soon. Mr. Williams agreed and stated that the timeline started on May 1, 2016 with occupancy by the end of 2018. However, he thought that the BOS should make a decision no later than August 31, 2016.

First Selectman Banisch asked the Shoreline Arts Alliance Board for any comments they had regarding the budgetary needs. Kathryn Hunter stated that the Board was in attendance to hear the presentation. The SAA Board and the BOS determined that Special Meetings would be needed between the two boards.

The Board agreed to open the agenda and Selectwoman Walker **motioned** and Selectman Wilson seconded to **APPROVE** setting a Special Meeting on Monday, April 18, 2016 at

6:00 p.m. to Discuss and Take action on the Academy Street School Contract as presented by the Ad-Hoc Academy Elementary School Architectural Services Contract Negotiation Committee, and any resolution for payments out of existing funds as well as to discuss and take action to approve extending the Letter of Intent with the Shoreline Arts Alliance.

**VOTE:** This motion was approved with four votes in favor and one opposed.

6. Presentation from the Shoreline Greenway Trail Board of Directors.

**DISCUSSION:** Virginia Raff, Chair of the Greenway Trail in Madison and Vice Chair of the Board of Directors stated that she was there to ask the Board of Selectmen to approve expending Federal funding to expand the trail roughly 4,000 feet to connect the trail at the East River where Guilford plans to start their trail, and to head west. First Selectman Banisch stated that there was a prior plan to go from Lovers Lane to Scotland Avenue but there was not enough funds to complete this portion of the project. Instead, matching Madison's next phase with the phase being done by Guilford is more feasible and there are enough funds for this project. Ms. Raff stated that the design would be similar to what has already been done in Madison and is planned in Guilford. First Selectman Banisch stated that the change has been verbally approved and Mr. Ott confirmed this was true and a letter from the Town should be sent with this information as soon as possible.

**MOVED** by Selectman Hale and seconded by Selectman Goldberg to **APPROVE** taking action on the Greenway Trail project.

**VOTE:** This motion was approved unanimously.

**MOVED** by Selectwoman Walker and seconded by Selectman Wilson to **APPROVE** expending federal grant dollars which have been allocated to the Town of Madison, for the scope of the project to expand the Shoreline Greenway Trail from the East River to the Guilford town line.

**VOTE:** This motion was approved unanimously.

7. Discuss and take action on setting a referendum date on the Town and School budgets for **Tuesday, May 10, 2016** pending approval of dollar amounts from the Board of Finance.

**MOVED** by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** setting a referendum date on the Town and School budgets for **Tuesday, May 10, 2016** pending approval of dollar amounts from the Board of Finance.

**VOTE:** This motion was approved unanimously.

8. Discuss and take action on a Proclamation naming April 23, 2016 Green Up, Clean Up day.

**DISCUSSION:** Selectwoman Walker read aloud the proclamation.

**MOVED** by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** a Proclamation naming April 23, 2016 Green Up, Clean Up day.

**VOTE:** This motion was approved unanimously.

9. Discuss and take action to approve the following resolution:

Resolved that the Board of Selectmen hereby appoints itself as the search committee for the position of Public Health Director pursuant to Connecticut General Statutes section 1-200 et seq.

**MOVED** by Selectman Hale and seconded by Selectman Wilson to **APPROVE** the above Resolution.

**VOTE:** This motion was approved unanimously.

10. Discuss and take action to approve a Resolution authorizing First Selectman Thomas J. Banisch to execute a Special Use License to be granted by CT DEEP which will allow the Town to complete environmental and remediation work on the adjoining State owned land parcels that are planned to be conveyed to the Town.

**DISCUSSION:** Selectwoman Walker questioned if this parcel was the piece which abuts Salt Meadow Park and Mr. Ott confirmed. Mr. Ott stated that the EPA grant funds were used to do the remediation on the Town parcel. There are remaining funds and the approval has been received to remediate other parcels which will be conveyed to us. In order to have access to the land and to complete the work, this Special Use License is needed. Selectwoman Walker confirmed that other government agencies were paying for the analysis. Selectman Goldberg confirmed that there was no issue with the State with these parcels and that there is no need to stop the project based on what is happening currently at the state level.

**MOVED** by Selectman Hale and seconded by Selectman Wilson to **APPROVE** a Resolution authorizing First Selectman Thomas J. Banisch to execute a Special Use License to be granted by CT DEEP which will allow the Town to complete environmental and remediation work on the adjoining State owned land parcels that are planned to be conveyed to the Town.

**VOTE:** This motion was approved unanimously.

11. The following line transfers are designated as routine and appropriate for approval as a single action by the Board of Selectmen, if so desired. A board member may request removal of any line transfer item from the consent agenda for review and discussion.

Motion: To approve Line Transfers totaling **\$92,400.00**.

**DISCUSSION:** Selectwoman Walker stated that these transfers were routine for the end of the fiscal year.

**MOVED** by Selectwoman Walker and seconded by Selectman Hale to **APPROVE** Line Transfers totaling **\$92,400.00**.

**VOTE:** This motion was approved unanimously.

12. Discuss and take action to approve a Special Appropriation request in the amount of **\$65,000** to fund the OT – Special Duty Police Department Account (pending Board of Finance and Town Meeting approval).

**DISCUSSION:** Chief Drumm stated that this was also routine and that revenue that comes in from billing vendors for police services to cover these expenses goes to the Undesignated Fund and needs to be moved into this line-item now to cover the overtime expense.

**MOVED** by Selectman Wilson and seconded by Selectman Hale to **APPROVE** a Special Appropriation request in the amount of **\$65,000** to fund the OT – Special Duty Police Department Account (pending Board of Finance and Town Meeting approval).

**VOTE:** This motion was approved unanimously.

13. Citizen comments.

Mr. Lippmann stated that the Madison Beach Hotel put in lawn sprinklers on Town property and one of these sprinkler heads is above ground and may be a trip hazard. He believes that a fence should be put up to delineate the town's property from the MBH property. The sign should say that there is no drinking in this area, as well.

Chief Drumm asked for a moment to provide some updates. He stated that there are a lot of races in Town this fall and Hammonasset State Park was used for staging areas, however, there is construction being done and a new area for parking needs to be found in order to keep staging in this area.

Regarding Dispatch, the Service Chiefs meet monthly and they are moving to a unified training system. CALEA accreditation needs roughly 80 more proofs to be completed prior to the on-site inspection in December.

Regarding Regionalization of Dispatch Services, this seems to be the way that the state is going and it makes sense to start conversation now with the neighboring towns which Madison may want to partner with. If Madison does not regionalize and the state moves forward with this initiative, then the Town may be subject to penalties.

14. Liaison Reports/Selectmen Comments

Joan Walker

MADE

Selectman Wilson stated that he was disturbed to see in the news, the proposed budget cuts to Madison from ESC. The cut is a little more than half of what the Town receives for Education funding. The Town needs to keep this in mind during this budget cycle. Selectman Hale added that the town ends up in the second year receiving no funding. The Board agreed that the measure used to determine the funding needed in Madison was biased. Also, other monies have been lessened to Madison i.e. Pilot Funds, grants, etc. The board agreed that the First Selectman and the School Superintendent should draft a letter detailing what is going on, and what residents can do to urge their state representatives to take action.

15. Adjournment

There being no objections, First Selectman Banisch adjourned the meeting at 8:50 a.m.

Respectfully submitted,

Lauren Rhines  
Recording Secretary