

## **SUBJECT TO APPROVAL**

**MEETING DATE:** MONDAY, JANUARY 11, 2016  
8:00 A.M.

**MEETING PLACE:** JAMES MADISON ROOM (ROOM A) - TOWN CAMPUS

### **BOARD OF SELECTMEN MEETING MINUTES**

#### **Regular Session**

Selectman Goldberg took a moment to welcome new Selectmen Wilson and First Selectman Banisch. First Selectman Banisch called the Regular Session of Monday, January 11, 2016 to order at 8:01 a.m. Present were First Selectman Banisch, Selectmen Goldberg, Walker and Wilson. Selectman Hale was not present.

1. Pledge of Allegiance  
First Selectman Banisch led the Pledge of Allegiance.
2. Approval of minutes

**MOVED** by Selectman Walker and seconded by Selectman Wilson to **APPROVE** the minutes of the Board of Selectmen Meetings held on December 14, 2015 and December 28, 2015.

**VOTE:** This motion was approved unanimously.

3. First Selectman's Comments:
  - a. First Selectman Banisch stated that it is Budget Season and there have been concerns voiced from residents regarding taxes. The Town is looking into cost-savings initiatives and grant funding. First Selectman Banisch has met with different state grant agencies and is hopeful that there will be results from these meetings.
  - b. Congressman Joe Cortney is joining First Selectman Banisch for lunch at the Senior Center on January 19, 2016.

4. Citizen Comments:

Gus Horvath of Aylesbury Circle stated that in the 1980's studies were conducted to determine waste water levels and sewer needs. At present, the Town should probably conduct a new study, especially in the downtown area. He stated that perhaps grant funds were available to conduct this study. First Selectman Banisch stated that one grant the Town is applying for includes a waste water study.

Mr. Horvath also stated that regarding the item to discuss “Green-up, Clean-Up”; in its inception this day was held on a Saturday at the end of April vacation and was spearheaded by the Beach & Recreation department.

Joe Beerbower of Woodlawn Ave. stated that many houses still have cesspools and there is no ordinance or rule to update to septic systems when the home changes ownership. He therefore encouraged the Town to implement an ordinance to mandate the change from cesspool system to septic system when a home was sold.

Bill Neilson of Flintlock Road stated that he would like to move the item regarding the Bulky Waste Site to a separate meeting. First Selectman Banisch stated that the Town would be looking into holding a separate meeting to discuss this one topic.

### **NEW BUSINESS**

5. Update on the Jeffrey School boiler.

**DISCUSSION:** Director of Facilities, Bill McMinn stated that the plans and analysis is being conducted now. The original intent was for work to start next summer. At this point, the scope of the project has also changed to possibly include other HVAC upgrades. Therefore, the project is going to be put off one year and work will not start in the summer of 2016. Mr. McMinn stated that he was looking into these other upgrades (i.e. switching to gas, air conditioning upgrades) and would provide an update once all studies were complete.

Selectman Walker confirmed with Finance Director, Stacy Nobitz, that if the funds were approved at the CIP level but not used, they would transfer into the CNRE fund.

6. Discuss and take action on setting standard mileage rate at .54 cents per mile for all business miles driven per 2015 IRS guidelines – effective as of January 1, 2016.

**MOVED** by Selectman Walker and seconded by Selectman Goldberg to **APPROVE** setting standard mileage rate at .54 cents per mile for all business miles driven per 2015 IRS guidelines – effective as of January 1, 2016.

**VOTE:** This motion was approved unanimously.

7. Discuss and take action to reappointment of Robert Kuchta as Tree Warden for the Town of Madison for a term to expire **12/31/17**.

**DISCUSSION:** First Selectman Banisch stated Mr. Kuchta has been the Tree Warden for a very long time and has done a fine job for the Town.

**MOVED** by Selectman Walker and seconded by Selectman Goldberg to **APPROVE** the reappointment of Robert Kuchta as Tree Warden for the Town of Madison for a term to expire **12/31/17**.

**VOTE:** This motion was approved unanimously.

8. Annual Report Presentation from the WPCA.

**DISCUSSION:** Chairman Tom Hansen stated that in 2014 and again in 2015, the WPCA has identified conditions that may be a source of community pollution problems. They have recommended updating a facilities plan to include requirements for on-site waste disposal. The Town's Plan of Conservation and Development stipulates that the WPCA should undertake a facilities plan and develop guidelines for waste water districts in the Town and the WPCA is not in compliance. The WPCA is also concerned about the loss of the full-time Health Director as the committee does not have a budget or funding. The Town is on the DEEP waitlist for grant funding and the state is awaiting action from the WPCA to present a scope of study.

First Selectman Banisch stated that there has always been a part-time Health Director as John Bowers had other job duties. Also, Mr. Bowers is still working as a part-time Health Director so there should not be any delay in septic permits, etc. Also, Bruce Wilson has been assigned as the Selectmen liaison to the WPCA and will be attending these meetings.

Selectman Walker questioned if an outside consultant would be hired to draft the facilities plan. Mr. Hansen stated that a consultant company could be hired to draft the plan and there is a clear outline of what the plan should include.

First Selectman Banisch stated that he had been speaking with the Shellfish Commission chair and was informed that the waters off of Madison were cleaner than in neighboring towns. Mr. Hansen agreed and stated that these studies should be conducted now to avoid the possibility for Madison's shores to become less satisfactory.

9. Discuss and take action on accepting a grant in the amount of **\$25,760** from the Bauer Trust Advisory Committee for Habitat Exploration Programs at Bauer Park and the Rockland Preserve.

**DISCUSSION:** Scot Erskine, Recreation Director, stated that the Town is grateful to the Bauer Trust for their continued support. There are 89 school field studies for students from Kindergarten through fourth grade. This grant has been received for at least ten years.

**MOVED** by Selectman Walker and seconded by Selectman Goldberg to **APPROVE** the proposed Board of Selectmen 2016 Meeting Schedule.

**VOTE:** This motion was approved unanimously.

10. Discuss and take action to hire Bryan Morris to the position of Truck Driver, effective January 11, 2016 upon the retirement of Robert Schumann. Public Works, Teamsters Local #443, \$20.79 per hour.

**MOVED** by Selectman Walker and seconded by Selectman Wilson to **APPROVE** hiring Bryan Morris to the position of Truck Driver, effective January 1, 2016 upon the retirement of Robert Schumann.

**VOTE:** This motion was approved unanimously.

11. Discuss and take action on hiring Stephanie Jacoboski to the position of Café Worker, effective January 11, 2016; 29.5 hours per week at a rate of \$11.49 per hour.

**MOVED** by Selectman Walker and seconded by Selectman Wilson to **APPROVE** hiring Stephanie Jacoboski to the position of Café Worker, effective January 11, 2016; 29.5 hours per week at a rate of \$11.49 per hour.

**VOTE:** This motion was approved unanimously.

12. Discuss and take action to reconstitute “Green-Up, Clean-Up Day”.

**DISCUSSION:** First Selectman Banisch stated that this was his suggestion and there was good response in the past. The Town should start planning the event now in order to reach as many volunteers as possible. The tentative date suggested is April 23, 2016.

**MOVED** by Selectman Walker and seconded by Selectman Wilson to **APPROVE** reinstating “Green-Up, Clean-Up Day” in the Town of Madison for April 23, 2016.

**VOTE:** This motion was approved unanimously.

13. Update on the Bulky Waste Site.

**DISCUSSION:** Mike Ott, Public Works Director, stated that he had reviewed the past discussions at the Board of Selectmen level in October and August 2015. The quantities of large wood left at the site have been removed and the Town plans to design site improvements including closure of the septic lagoons. Mr. Ott also suggested that a separate meeting be held to discuss just this one item.

Mr. Neilson stated that he believes in the past fees were not collected correctly and the Town therefore lost out on revenues. First Selectman Banisch stated that going forward the Town will be collecting fees in accordance with the fee schedule.

Selectman Walker also thanked the Shellfish Commission for their work in securing grant funds to clean up the septic lagoons.

14. Discuss and take action on adopting the following resolution:

**Resolution** endorsing the South Central Regional Council of Governments’ Regional Performance Incentive Program proposals listed below, referenced in Connecticut General Statutes Section 4-124s, (2014 Supplement). Such proposals are attached to and made a part of this record.

- Planimetric Data Development

- Regional Open Space Inventory

**DISCUSSION:** First Selectman Banisch stated that this resolution supported grant opportunities for the Town. The Board also confirmed that this was a request from COG and was routinely requested each year.

**MOVED** by Selectman Walker and seconded by Selectman Wilson to **APPROVE** the above resolution.

**VOTE:** This motion was approved unanimously.

15. Discuss and take action to approve a Special Appropriation in the amount of **\$15,293.00** from the Beach & Recreation Department to replace funds expended to replace the Surf Club furnace which failed during the week between Christmas and New Years Day.

**DISCUSSION:** Mr. Erskine stated that the cost is relatively inexpensive for a job of this magnitude where the furnace needs to be disassembled to get it into the building and then rebuilt once inside.

**MOVED** by Selectman Walker and seconded by Selectman Goldberg to **APPROVE** a Special Appropriation in the amount of **\$15,293.00** from the Beach & Recreation Department to replace funds expended to replace the Surf Club furnace.

**VOTE:** This motion was approved unanimously.

16. Recognize the resignation of Peter Parisi from the Board of Assessment Appeals, effective January 21, 2016.

**MOVED** by Selectman Wilson and seconded by Selectman Goldberg to **APPROVE** the resignation of Peter Parisi from the Board of Assessment Appeals, with thanks from the Board.

**VOTE:** This motion was approved unanimously.

17. **Appointments**

Jason Engelhardt to the Rockland Preserve Committee Alternate for a term to expire January 1, 2019.

Nils Gyllensten to the Blight Appeals Committee for a term to expire January 1, 2017.

**MOVED** by First Selectman Banisch and seconded by Selectman Goldberg to **APPROVE** the appointment of Jason Engelhardt to the Rockland Preserve Committee Alternate and Nils Gyllensten to the Blight Appeals Committee.

**VOTE:** This motion was approved unanimously.

18. Tax Abatement/Refunds

**MOVED** by Selectman Walker and seconded by Selectman Goldberg to **APPROVE** Tax Abatement/Refunds in the amount of **\$2,264.98**.

**VOTE:** This motion was approved unanimously.

19. Citizens Comments

Mr. Horvath stated that after the 2000 Town Plan of Conservation and Development was conducted, an open land study was conducted as well. It was suggested that this study be repeated in 2010-2011 but that was not done. First Selectman Banisch stated that Town Planner's job description has a proposed change and this would be something that he would be responsible for undertaking in the future.

20. Liaison Reports/Selectmen Comments

Joan Walker	CIP Committee, Youth & Family Services
Tom Banisch	Beach & Rec., Rockland Preserve Committee,
Al Goldberg	Academy School RFQ Committee
Bruce Wilson	BOE Budget Workshop

21. Adjournment

There being no objections, First Selectman Banisch adjourned the meeting at 8:49 a.m.

Respectfully submitted,

Lauren Rhines  
Recording Secretary